

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JULY 2, 2014**

Pledge of Allegiance

ROLL CALL

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, July 2, 2014 and was called to order at 7:00 p.m. by Michael Masciale, Vice Chairman. Other members present were Richard Kennedy, Nicholas Juliano, Jack Nosti and Ralph Lanuto. Also present were Jerry Dasti, Esq, attorney; Felipe Contreras, engineer; Frank Holman, auditor; Edward A. Woolf, Executive Director; and Deborah Busch, Office Manager. Mark Dykoff, Lacey MUA/Township Committee Liaison, also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Masciale read the following statement.

Notice of this regular meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of June 4, 2014 – A motion was made by Mr. Kennedy and seconded by Mr. Juliano to approve the minutes of the Regular Meeting of June 4, 2014. Roll call vote: Kennedy-Yes; Juliano-Yes; Lanuto-Yes; Nosti-Yes; Masciale-Yes. Motion passed.

Closed Session Meeting of June 4, 2014 – A motion was made by Mr. Kennedy and seconded by Mr. Juliano to approve the minutes of the Closed Session Meeting of June 4, 2014. Roll call vote: Kennedy-Yes; Juliano-Yes; Lanuto-Yes; Nosti-Yes; Masciale-Yes. Motion passed.

**EXECUTIVE
DIRECTOR’S
REPORT**

Cash Balance Report - Period Ending May 31, 2014 - Mr. Woolf summarized the cash balances for period ending May 31, 2014 as follows: Total cash balance for the unrestricted accounts were \$7,008,199.41, with earnings of \$272.06. Total cash balance for the restricted accounts held by the trustee were \$5,756,171.65, with earnings of \$767.17. Current period interest on the restricted and unrestricted accounts was \$1,039.23. Year-to-date earnings on all interest bearing accounts were \$13,683.99.

Resolution 2014-36 – Award Contract for CI-1 Pump Station – Hydraulic Comminutor – On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Kennedy to adopt *Resolution 2014-36, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding Contract for the CI-1 Pump Station Hydraulic Comminutor to Derstine Company, LLC.* in the amount of \$65,500.00. Roll call vote: Nosti-Yes; Kennedy-Yes; Lanuto-Yes; Juliano-Yes; Masciale-Yes. Motion passed.

**BUSINESS
REPORT**

The business report was submitted for review.

**ENGINEER'S
REPORT**

Water Treatment Plant No. 1 Upgrades – Mr. Contreras stated the Bureau of Safe Drinking Water Permit to operate Well No. 7 and WTP was submitted. His office is currently working with NJDEP Bureau of Construction and Well Permitting to secure the permit to operate. Well sampling by the State was conducted May 5th, NJDEP to return to site to complete a second sampling (verification samples). Line verification with JCP&L is complete, and all trees have been removed. Well redesignation was completed and additional information was submitted. He expects to receive a letter to operate Well 7 and the Water Treatment Plant within two weeks.

Meter Installation – Mr. Contreras will be meeting with Mr. Woolf to discuss the meters that were damaged by the storm.

**ATTORNEY'S
REPORT**

Well No. 8 - Mr. Dasti stated he communicated with the Chairman regarding issues concerning payments due to/from the Township. Mr. Dykoff stated this issue has been resolved.

Personnel Issues - Mr. Dasti stated the personnel matter has been resolved.

Meters, Touch Pads – Mr. Dasti stated his office reviewed the bid documents and recommended this contract be awarded to the lowest bidder.

CI-1 Pump Station Hydraulic Comminutor – Mr. Dasti stated his office reviewed bid documents by the lowest bidder and prepared a Resolution for consideration by the Commissioners.

**AUDITOR'S
REPORT**

Status Report – Month Ending May 31, 2014 – Mr. Holman reported user charges for both water and sewer resulted in an unfavorable variance for the month. Interest income had an unfavorable variance due to investments not performing as well as expected. Connection fees had a favorable variance on both water and sewer.

CORRESPONDENCE

Georgetown Village, Inc. – Requesting relief of utility bill, due to unexplained high water usage. Based upon the available information, a waiver of a portion of the charges could not be supported.

Virginia Clemens, Parkers Point – Requesting relief of utility bill, due to leaking toilet. Based upon the available information, a waiver of a portion of the charges could not be supported.

Karen Matthews-Castillo, Laurel Blvd – Requesting relief of utility bill, due to leaking toilet. Based upon the available information, a waiver of a portion of the charges could not be supported.

Douglas Baron, Stephanie Court – Requesting relief of utility bill, due to leaking water meter. Since the water that leaked did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$89.40 (24,000 gallons). Roll call vote: Kennedy-Yes; Nosti-Yes; Lanuto-Yes; Juliano-Yes; Masciale-Yes. Motion passed.

Carmella Cesareo, Easy Street – Requesting relief of utility bill, due to broken pipe. Since the water that leaked did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$240.30 (44,000 gallons). Roll call vote: Kennedy-Yes; Nosti-Yes; Lanuto-Yes; Juliano-Yes; Masciale-Yes. Motion passed.

OLD BUSINESS

Resolution 2014-37 – Memorialize Action Taken on June 4, 2014 – Purchase Three (3) Ford F-250 Pick-Up Trucks – Secretary Kennedy executed Resolution 2014-37 memorializing action taken on June 4, 2014, authorizing purchase of three (3) Ford F-250 Pick-up trucks.

Resolution 2014-38 – Memorialize Action Taken on June 4, 2014 – Appointing Troy Burton to position of Operations Supervisor – Secretary Kennedy executed Resolution 2014-38 memorializing action taken on June 4, 2014, appointing Troy Burton to position of Operations Supervisor.

Resolution 2014-39 – Memorialize Action Taken on June 4, 2014 – Authorizing Salary Increase for Edward Woolf – Secretary Kennedy executed Resolution 2014-39 memorializing action taken on June 4, 2014, authorizing salary increase for Edward Woolf.

Resolution 2014-40 – Memorialize Action Taken on June 4, 2014 – Authorizing Re-Assignment for James Doeren – Secretary Kennedy executed Resolution 2014-40 memorializing action taken on June 4, 2014, authorizing re-assignment for James Doeren.

NEW BUSINESS

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

Patrick Rawlins, Beach Bld. – Mr. Rawlins stated he is disturbed that his name is not included on the “Correspondence” portion of the Agenda. He stated he submitted a letter dated June 8th to the Commissioner requesting answers to his concerns on his utility bill. Mr. Masciale explained that Mr. Woolf sent him a letter dated June 27th addressing his concerns. Additionally, his concerns were addressed when he attended the June 4th Board meeting. Mr. Dasti recommended Mr. Rawlin’s meet with Mr. Woolf tomorrow at 10:00 a.m. to discuss his concerns in detail.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$321,756.19 be same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Kennedy and seconded by Mr. Nosti to adopt the above resolution. Roll call vote: Kennedy-Yes; Nosti-Yes; Lanuto-Yes; Juliano-Yes, but abstains on Eastern Warehouse Distributors; Masciale-Yes. Motion passed.

**CLOSED
SESSION**

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975 permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. The public shall be excluded from discussion of action upon the hereinafter specified subject matters.
2. The general nature of this closed session concerns personnel matters.
3. It is anticipated at this time that the above-stated matters will be made public once these matters have been resolved.
4. This resolution shall take effect immediately.

A motion was made by Mr. Kennedy and seconded by Mr. Lanuto to adopt the above resolution. Roll call vote: Unanimously approved.

Separate minutes were kept on the above closed session.

**RE-OPEN
MEETING**

A motion was made and seconded to return to open session. Motion unanimously carried.

**OTHER
BUSINESS**

Melissa Verge – A motion was made by Mr. Nosti and seconded by Mr. Kennedy appointing Melissa Verge to a full time account clerk position at a yearly salary of \$33,309.00, effective July 3, 2014. Roll call vote: Nosti-Yes; Kennedy-Yes; Lanuto-Yes; Juliano-Yes; Masciale-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

