

**LACEY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
JUNE 3, 2015**

Pledge of Allegiance

**ROLL CALL**

The regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, June 3, 2015 and was called to order at 7:00 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Richard Kennedy, and Mr. Miklosey. Also present were Jerry Dasti, attorney; Frank Holman, auditor; Felipe Contreras, engineer; Deborah Busch, office manager, and Edward A. Woolf, Executive Director. Nick Juliano, Lacey MUA/Township Committee liaison also attended the meeting.

**“SUNSHINE  
LAW”  
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL  
OF MINUTES**

**Regular Meeting of May 6, 2015** - A motion was made by Mr. Miklosey and seconded by Mr. Kennedy to approve the minutes of the Regular Meeting of May 6, 2015. Roll call vote: Miklosey-Yes; Kennedy-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE  
DIRECTOR'S  
REPORT**

**Cash Balance Report - Period Ending April 30, 2015** - Mr. Woolf summarized the cash balances for period ending April 30, 2015 as follows: Total cash balance for the unrestricted accounts were \$7,218,939.80, with earnings of \$1,999.17. Total cash balance for the restricted accounts held by the trustee were \$5,319,203.83, with earnings of \$2,443.08. Current period interest on the restricted and unrestricted accounts was \$4,442.25. Year-to-date earnings on all interest bearing accounts were \$14,826.56

**Water Treatment Plant No. 1** – Mr. Woolf reported water treatment plant No. 1 went into service on May 22<sup>nd</sup>.

**Records Disposal** – Mr. Woolf requested authorization to submit to New Jersey State Division of Archives and Records Management for disposal of customer billing

registers, cashier receipts and stubs, customer consumption registers, and customer complaint files. Records are from 1980-2007. Roll call vote: Masciale-Yes; Kennedy-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

## **BUSINESS REPORT**

The business report was submitted for review.

## **ENGINEER'S REPORT**

**Resolution 2015-36 – Final Sewer and Water Approval – Bob's Square Deal – Mera Holdings, LLC** – Mr. Dittenhofer stated his office received the application and plans for final sewer and water approvals for Bob's Square Deal –Mera Holdings, Block 113, Lot 2. The applicant is proposing to construct a 9,000 SF commercial building consisting of a 6,000 SF hardware store and a 3,000 SF warehouse space on the east side of Route 9 between Beach Boulevard and Clearwater Drive. The applicant proposes to connect to an existing curb stop in the right-of-way of Route 9 and install a 1" water service for the building. The applicant also proposes to connect to an OCUA manhole located in an easement on the property and install approximately 40 LF of 8" PVC sewer main to a new manhole. A new sanitary lateral to service the building will connect to the manhole. On recommendation by the Authority's engineer, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution 2015-36, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Final Sewer and Water Approval – Bob's Square Deal – Block 113, Lot 2, Mera Holdings, LLC*. Roll call vote: Masciale-Yes; Miklosey-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

**Meter Installation** - Mr. Contreras stated this contract is 99% complete.

**Cleaning & Televising Contract No. 8** – Mr. Contreras stated this project is complete. Minor repair list has been generated.

**HMPG Purchasing and skid mounted generator and site improvements at four (4) pump stations** – Mr. Contreras stated the bid opening is scheduled for Jun 11<sup>th</sup>.

**Sea Breeze – Toll Brothers** - Mr. Contreras stated a site visit was conducted with LMUA personnel. A check of the operation of all entry valves and in-line valves was done. Fire hydrants were tested at furthest location, with no apparent pressure drop or flow reduction was noticed. A full fire flow test was requested through an independent company. This work is scheduled for the week of June 8<sup>th</sup>. Fire hydrants are scheduled to be flushed and serviced on June 18<sup>th</sup>.

## **ATTORNEY'S REPORT**

**Bob's Square Deal** – Mr. Dasti stated he has reviewed correspondence from RV&V regarding the application for preliminary water and sewer approvals. He also reviewed the Easement Agreement between Bob's Square Deal and the Authority. He asked the Board approve the Easement, pending the completion of editorial comments within the Easement language. A motion was made by Mr. Masciale and seconded by Mr. Miklosey to authorize approving the Easement, pending revision of language contained in the Easement. Roll call vote: Masciale-Yes; Miklosey-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

**Clearview Street** – Mr. Dasti stated he forwarded a copy of the survey prepared by RV&V to John Curtin. Mr. Curtin will be forwarding the variance application package. He anticipates to apply for variance approval at the July, 2015 meeting of the Zoning Board of Adjustment.

**OPRA Request** – Mr. Dasti stated he assisted the executive director with an OPRA request.

**Personnel Issues** – Mr. Dasti stated he has consulted with and assisted the executive director concerning certain personnel issues.

## AUDITOR'S REPORT

**Accountant's Status Report – Month Ended April 30, 2015** – Mr. Holman reported user charges resulted in an unfavorable variance for the month on both sewer and water. Delinquency charges had a year to date favorable variance on for both water and sewer. Interest income had an unfavorable variance on both water and sewer, due to investments not performing as well as expected. The OCUA figures have to be adjusted.

## CORRESPONDENCE

**George Price, Cedar Dr.** – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$1,638.72 (235,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**John Vincentini, Westwood Dr.** – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$279.40 (66,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Beth Crisafulli, Skiff Way Dr.** - Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$146.04 (44,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Richard Maffia, Island View Dr.** - Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$292.88 (66,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Mr. & Mrs. Leadem, Inland Road** – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$21.20 (5,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Joseph Ball, Arient Rd.** – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$3,063.46 (415,000 gallons). A payment plan has also been authorized for the water portion of bill. Roll call vote: Kennedy-Yes; Masciale-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Angela Marra, Beach Blvd.** – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$1,098.68 (168,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Damian Lubrano, Bowsprit Pt.** – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$539.96 (92,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed

**Richard Kennedy, Jr., Conifer Dr.** – Requesting relief of utility bill, due to leaky expansion tank. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$118.96 (39,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; Kennedy-Abstain; Knoeller-Yes. Motion passed

**Randall Panckeri, Devon St.** – Requesting relief of utility bill, due to broken frost plate. Based upon the available information, a waiver of the service charges could not be supported. It is the customer's responsibility to protect the water meter from freezing temperatures.

**Sebastian Barone, Dunberry Dr.** – Requesting relief of utility bill, due to a leaky meter. Since the water meter leak was the Lacey MUA's responsibility, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to credit customer's account in the amount of \$67.19. Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Mr. & Mrs. Cardaci, Montauk Dr.** – Mr. & Mrs. Cardaci was present requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$5,363.52 (707,000 gallons). A payment plan has also been authorized for water portion of the bill. Roll call vote: Masciale-Yes; Miklosey-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

**Edward Bennighoff, Sinclair Ave.** – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$43.92 (11,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Mr. & Mrs. Tsarnas, Maple Lane** – Requesting relief of utility bill, due to unexplained high usage. Based upon the available information, a waiver of the service charges could not be supported. Customer will be notified of option to have meter tested, as well as offer a payment plan.

**OLD  
BUSINESS**

There was no old business to discuss.

**NEW  
BUSINESS**

**Resolution 2015-37 – Appoint CSI Computers as Authority Computer Consultant**

On recommendation by the executive director, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to adopt Resolution 2015-37, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Appointing CSI Computers as Authority Computer Consultant. Roll call vote: Kennedy-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**PUBLIC BUSINESS/  
COMMENT**

There was no public business/comment.

**PAYMENT OF  
VOUCHERS**

**WHEREAS**, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

**NOW, THEREFORE, BE IT RESOLVED** by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$1,018,191.36 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Kennedy and seconded by Mr. Masciale to adopt the above resolution. Roll call vote: Kennedy-Yes; Masciale-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Michele Kennedy  
Executive Secretary

