

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JANUARY 4, 2017**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, January 4, 2017 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Arthur Miklosey, Jack Nosti, Ralph Lanuto, and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Brian Waldron, auditor; Deborah Kramer, office manager, and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee Liaison and Mayor Paul Curatolo also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of December 7, 2016 - A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the minutes of the Regular Meeting of December 7, 2016. Roll call vote: Masciale-Yes; Miklosey-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Closed Session Meeting of December 7, 2016 - A motion was made by Mr. Miklosey and seconded by Mr. Masciale to approve the closed session minutes of the Regular Meeting of December 7, 2016. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending November 30, 2016 - Mr. Woolf summarized the cash balances for period ending November 30, 2016 as follows: Total cash balance for the unrestricted accounts were \$8,750,574.75, with earnings of \$3,911.09. Total cash balance for the restricted accounts held by the trustee were \$6,946,511.86, with earnings of \$1,440.56. Current period interest on the restricted and unrestricted accounts was \$5,351.65. Year-to-date earnings on all interest bearing accounts were \$68,431.18.

Resolution 2017-03 – Utilization of Fair and Open Process for Professional Services

On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to adopt *Resolution 2017-03, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Authorizing Utilization of the Fair and Open Process in Accordance with N.J.S.A. 19:44A-20.4, ET SEQ., for the Receipt of Proposals for Professional Services*. Roll call vote: Miklosey-Yes; Lanuto-Yes; -Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2017-01 – Award Contract – Water Treatment Chemical Supplies 2017

On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt *Resolution 2017-01, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding a Contract for Water Treatment Chemical Supplies for 2017*. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Resolution 2017-05 – Letter of No Interest – Steven Spennato

- On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution 2017-05, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Letter of No Interest, Lot Consolidation and Minor Subdivision, Steven Spennato, Block 1154, Lots 13-20*. Roll call vote: Masciale-Yes; Miklosey-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

2017 Ford F-250 Truck – Mr. Woolf requested authorization to purchase a 2017 Ford F-250 pick-up truck under the N.J. State Contract. This truck will replace truck No. 20. A motion was made by Mr. Miklosey and seconded by Mr. Nosti authorizing the purchase of a 2017 Ford F-250 truck. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

2017 Chevrolet SUV – Mr. Woolf requested authorization to purchase a 2017 Chevrolet SUV under the N.J. State Contract. This truck will replace truck No. 17. A motion was made by Mr. Miklosey and seconded by Mr. Nosti authorizing the purchase of a 2017 Chevrolet SUV. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Vehicle and Equipment Auction – Mr. Woolf requested authorization to auction a 1998 Dodge pick-up truck and ONAN emergency generator through Gov Deals Online Auction. A motion was made by Mr. Masciale and seconded by Mr. Nosti authorizing the auctioning of a vehicle and equipment through Gov Deals Online Auction. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

2017 Fee Schedule – Mr. Woolf stated in the Authority's fee schedule there is a \$300.00 charge for locating a sewer lateral. Since the customer can call the 1-800 number for a mark-out at no charge to the customer, Mr. Woolf recommends dissolving this charge and remove it from the fee schedule. A motion was made by Mr. Masciale and seconded by Mr. Miklosey to remove the \$300.00 charge for locating a sewer lateral from the fee schedule. Roll call vote: Masciale-Yes; Miklosey-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

**BUSINESS
REPORT**

The business report was submitted for review.

**ENGINEER'S
REPORT**

Resolution 2017-04 – Permit to Operate Water & Sewer Systems – Performance Guarantee Release – Kirk Minor Subdivision – On recommendation by the Authority's engineer, a motion was made by Mr. Miklosey and seconded by Mr. Nosti to adopt *Resolution 2017-04, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Permit to Operate Water and Sewer Systems, Performance Guarantee Release, Kirk Minor Subdivision, Block 1241, Lots 13-19 & 26*. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Change Order No. 1 – Bayonne Avenue Paving – Earle Asphalt Paving – On recommendation by the Authority's engineer, a motion was made by Mr. Miklosey and seconded by Mr. Nosti authorizing Change Order No. 1 representing final as-built quantity adjustments for a net contract increase of \$14,862.00. Mr. Dittenhofer stated this project is complete. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Wells 7 & 8 - Mr. Knoeller asked if Wells 7 & 8 are being alternated. Mr. Woolf stated they are presently out of service for the wintered months, however, they are equally alternated when they are in service on a monthly basis.

Variable Frequency Drive – Mr. Woolf stated the Authority's engineer submitted a proposal to install a VFD (Variable Frequency Drive) for reducing energy costs. He explained the well pumps put out far more gallons per minute than what was expected therefore, it is too strong for what the filter capacity can handle. The VFD would be able to tone down the pumps so they are not outputting more gallons per minute than the plant can handle. He will discuss this further at the next meeting. Mr. Masciale pointed out there was no detection of chromium in the lab reports, which is excellent news.

**ATTORNEY'S
REPORT**

Calvin Street – Added Assessment Ordinance – Mr. Dasti stated his office is still requesting from the Township Attorney the proposed Ordinance and confirmation of the Shared Services Agreement without success. Mr. Knoeller explained to Mayor Curatola that the Authority installed water and sewer lines into the roadway on Calvin Street. The Township and Authority tentatively agreed that the Authority, through the added assessment program, should be reimbursed for this benefit from the vacant lot owners.

Reduction In Force – Mr. Dasti stated the reduction in force issue with the Authority's employee has been finalized. His office is awaiting the executed Release by the former employee.

Sprint – Letter of Consent -Tank No. 2 – Mr. Dasti stated his office forwarded to the Sprint representative the appropriate Release as requested. Sprint is advised to contact the executive director before undertaking any work on the water tank.

Water Chemical Bid 2017 -

**OLD
BUSINESS**

Resolution 2017-02 – Accepting Resignation - Vice Chairman Masciale executed Resolution 2017-02, accepting resignation of Tammy Bacon.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

Regina Discenza, Sunset Dr. – Mrs. Discenza asked if there was a utility rate increase in 2016. Mr. Knoeller stated there was no rate increase in 2016.

**CLOSED
SESSION**

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975 permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. The public shall be excluded from discussion of action upon the hereinafter specified subject matters.
2. The general nature of this closed session concerns personnel matters.
3. It is anticipated at this time that the above-stated matters will be made public once these matters have been resolved.
4. This resolution shall take effect immediately.

A motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt the above resolution. Roll call vote: Unanimously approved.

Separate minutes were kept on the above closed session.

**RE-OPEN
MEETING**

A motion was made and seconded to return to open session. Motion unanimously carried.

Deborah Kramer - A motion was made by Mr. Miklosey and seconded by Mr. Masciale approving a salary increase in the amount of \$4,000.00 to Deborah Kramer, retroactive to January 1, 2017. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Non-Union Salary Increase – A motion was made by Mr. Nosti and seconded by Mr. Masciale to approve a \$1,200 across the board salary increase for all non-union employees. Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Mr. Knoeller welcomed Mayor Curatulo to the meeting. Mayor Curatulo stated as the new Mayor the Authority has the full support of the governing body.

Mr. Knoeller informed Mayor Curatulo the LMUA is embarking on an ambitious and viable commodity to sell, which is water. However, a buyer is needed and an active marketing strategy needs to be started to sell water to other municipalities. Mayor Curatulo stated the Township will support this endeavor. He asked if there is a pipeline in place for this transition. Mr. Knoeller stated there is an interconnection Route 9 North. South is an issue due to having to go under the river with a 12" line to the other side of Waretown. The selling of water will help the ratepayers and municipality. Mayor Curatulo stated this is an exciting prospect that he will put his support behind.

Mrs. Kramer stated it is coming to the end of the lien season and it has been a delight working with the new tax collector Trisha Greco.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$329,756.87 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt the above Resolution. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7: 15 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

