

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JULY 5, 2017**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, July 5, 2017 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, Ralph Lanuto, Alan Baker and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Frank Holman, auditor; Deborah Kramer, office manager; and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee Liaison, also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of June 7, 2017 - A motion was made by Mr. Masciale and seconded by Mr. Baker to approve the minutes of the Regular Meeting of June 7, 2017. Roll call vote: Masciale-Yes; Baker-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending May 31, 2017- Mr. Woolf summarized the cash balances for period ending May 31, 2017 as follows: Total cash balance for the unrestricted accounts were \$8,954,389.86, with earnings of \$4,975.42. Total cash balance for the restricted accounts held by the trustee were \$5,772,255.20, with earnings of \$1,670.84. Current period interest on the restricted and unrestricted accounts was \$6,646.26. Year-to-date earnings on all interest bearing accounts were \$39,200.34.

Resolution 2017-38 – Wells 7 & 8 VFD – Mr. Woolf stated the Authority received bids for the Wells 7 & 8 VFD project. The lowest bidder was Scalfo Electric at \$195,900.00. Since this bid is above what was budgeted for this project, he asked that the bids be rejected. A motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt *Resolution 2017-38, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Rejecting all bids submitted for the contract involving Well*

7 & 8 VFD. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Resolution 2017-39 – Line Item Transfers – On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt *Resolution 2017-39, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Authorizing Transfer of Funds, 2017 Sewer and Water Budget*. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2017-40 – Letter of No Interest – Forked River Baptist Church – On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt *Resolution 2017-40, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Letter of No Interest, Minor Site Plan, Forked River Baptist Church, Block 1633, Lot 2*. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Dawn Stevens, Lanlac Drive – Mr. Woolf stated LMUA personnel was trying to locate a sewer cleanout with a probe. In doing so, they also located the customer's sprinkler system and accidentally punctured it in several spots. Customer is requesting reimbursement in the amount of \$117.00. A motion was made by Mr. Nosti and seconded by Mr. Baker to reimburse customer in the amount of \$117.00. Roll call vote: Nosti-Yes; Baker-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed. Mr. Knoeller stated since this area is in an easement, this will be a one-time adjustment and the Authority will not be responsible for any issues in the future.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2017-37 – Tentative & Final Water Approval – Earie Way Subdivision L & J Enterprises 1, LLC. – Mr. Dittenhofer reported his office received the applications and plans for tentative and final water approval for L & J Enterprises 1, LLC, Earie Way Subdivision, Block 1214, Lots 21-36 & Block 1222, Lots 12-19. The applicant is proposing to construct a six (6) lot major subdivision along Earie Way, between Argonne Avenue and Pershing Avenue. The applicant proposes to connect to the existing water main near Argonne Avenue and extend approximately 330 LF of 8" PVC water main to service the dwellings. Existing sanitary sewer main is located along Earie Way where the applicant proposes to connect to existing deep house connections. On recommendation by the Authority's engineer, a motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt *Resolution No. 2017-37, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Tentative and Final Water Approval, Earie Way Subdivision, L & J Enterprises 1, LLC, Block 1214, Lots 21-36 & Block 1222, Lots 12-19*. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Abstain. Motion passed.

Well 7 & 8 VFD – Mr. Dittenhofer stated he reviewed the pump and motor size and recommends reducing the pump size. He will solicit quotes from well companies.

Fairview Lane Sanitary Improvements – Mr. Dittenhofer stated a Notice to Proceed was issued May 15, 2017, and submittals are being reviewed. Mr. Knoeller asked if there has been communication with the Township. Mr. Woolf stated Pam Hilla of RV&V has been in contact with Casey Parker regarding curb to curb limits of the project. They were going to discuss whether or not the Township would have money in the budget to pay for the additional install.

Mr. Woolf stated this project was postponed until August. Mr. Knoeller asked that every resident affected by the sanitary improvements be notified with an exact start date so they can be prepared by not having any parking issues.

ATTORNEY'S REPORT

2017 Bond Refunding – Mr. Dasti stated a meeting was held with the Authority's Financial Advisor. A meeting will be held in the very near future with the entire Finance team in order to begin preparing the documents, presumably for a closing in August, 2017.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended May 31, 2017 – Mr. Holman reported sewer and water revenues had a favorable variance for the month and year-to-date. Sewer and water expenses had a favorable variance for the month and year-to-date. Sewer user charges had a favorable variance for the month, but unfavorable variance on water.

Mr. Masciale asked about for an update on how many homes in town are unoccupied, in foreclosure, etc. Mr. Woolf stated he is working on getting the information.

CORRESPONDENCE

Tracey Carluccio, Chestnut Dr. – Requesting relief of utility bill, due to leaky hose bib. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant a credit adjustment on the sewer charges in the amount of \$701.30. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Shannon Aruda, Hickory Lane – Requesting relief of utility bill, due to ruptured garden hose. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$16.80 (4,000 gallons). Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Deborah Jacobson, Frog Hollow Rd. – Requesting relief of utility bill, due to possible water theft. Based upon the information provided, a motion was made by Mr. Nosti and seconded by Mr. Baker to grant a one-time credit adjustment on the sewer charges in the amount of \$111.00 (40,000 gallons). Roll call vote: Nosti-Yes; Baker-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Michael Kilmurry, Tappan St. – Requesting relief of utility bill, due to leaky expansion tank in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$240.30 (44,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

**NEW
BUSINESS**

There was no new business to discuss.

**OLD
BUSINESS**

Resolution 2017-35 – Appointing Bond Underwriter – Secretary Jack Nosti executed Resolution 2017-35, appointing Powell Capital Markets as Bond Underwriter for the proposed bond refunding series 2017.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$243,884.44 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt the above Resolution. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

