

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
APRIL 3, 2019**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, April 3, 2019 was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, Ralph Lanuto, Alan Baker and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Frank Holman, auditor; and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee Liaison also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of March 6, 2019 - A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the minutes of the Regular Meeting of March 6, 2019. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Closed Session Meeting of March 6, 2019 - A motion was made by Mr. Nosti and seconded by Mr. Masciale to approve the minutes of the Closed Session Meeting of March 6, 2019. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending February 28, 2019 - Mr. Woolf summarized the cash balances for period ending February 28, 2019 as follows: Total cash balance for the unrestricted accounts were \$10,135,239.08, with earnings of \$8,586.93. Total cash balance for the restricted accounts held by the trustee were \$3,426,600.48 with year to date earnings of \$6,813.58. Current period interest on the restricted and unrestricted

accounts was \$15,400.51. Year-to-date earnings on all interest bearing accounts were \$32,980.69

Proposed 2019 Rates - There was discussion about the rates in regards to connection fees and adjustments to water and sewer service charges. After a lengthy discussion the consensus of the Board is to propose a reduction on the water and sewer service rates in the amount of \$80.00 a year, and increase the sewer connection fee by \$200.00.

Mr. Knoeller explained the reduction would be \$10.00 for water and \$10.00 for sewer per quarter for each user equating to \$80.00 per year.

Mr. DeNicola recommends a separate letter be given to each customer, possibly with their utility bill, informing them of the change and the reasons to be able to decrease the rates.

These proposals will be voted on at a rate hearing to be held at the May 1st Board meeting.

A motion was made by Mr. Nosti and seconded by Mr. Lanuto authorizing advertisement for a rate hearing to be held May 1, 2019. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Change Order No. 1 – TAB Group – Document Scanning – On recommendation by the engineer, a motion was made by Mr. Nosti and seconded by Mr. Masciale to approve change order No. 1 representing a net contract decrease in the amount of \$4,222.35. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

New Administration Building – Mr. Dittenhofer stated construction of the administration building is complete. A CO was issued by the Township, however, punch list items still remain with the contractor. Punch list items are on-going at this time.

Sanitary Sewer Clean and Televis – Mr. Dittenhofer stated his office is preparing plans and specifications to have the three main sanitary sewer trunk lines cleaned and televised. The three locations will include the northern line at Bay Way extending west, the central line at Nautilus Boulevard extending south and the southern line at Beach Boulevard extending west.

Water Tank No. 1 Repainting – Mr. Dittenhofer stated a tank inspection of the exterior and interior of the tank was performed on March 19, 2019. His office is currently preparing specifications for the repainting of the tank.

ATTORNEY'S REPORT

Rate Hearing 2019 - Mr. Dasti stated his office has been conferring with the executive director in preparation of the rate hearing.

Toms River MUA Shared Service Agreement – Mr. Dasti stated the Agreement has been finalized.

**AUDITOR'S
REPORT**

Accountant's Status Report – Month Ended February 28, 2019 – Mr. Holman reported sewer revenues had a favorable variance for the month, unfavorable on water. Sewer and water expenses had a favorable variance for the month and year to date. Sewer user charges were favorable for the month, unfavorable on water.

CORRESPONDENCE

There was no correspondence to discuss.

**OLD
BUSINESS**

Resolution 2019-29 – Salary Increase – Secretary Nosti executed Resolution 2019-29, memorializing action taken at the March 6, 2019 meeting, authorizing salary increase for executive director, Edward Woolf.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$344,363.96 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt the above Resolution. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

