

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
DECEMBER 2, 2020**

Pledge of Allegiance

ROLL CALL

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, December 2, 2020. The meeting was called to order at 6:30 p.m. by Michael Masciale, Vice Chairman. Other members present were Jack Nosti, Arthur Miklosey (via teleconference), Ralph Lanuto, Alan Baker and Paul DeNicola. Also present were Brian Waldron, auditor; Christopher Dasti, attorney; Alan Dittenhofer, engineer; Deborah Kramer, office manager; Edward A. Woolf, executive director; Nick Juliano, Lacey Township liaison.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Masciale read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of November 4, 2020 - A motion was made by Mr. Lanuto and seconded by Mr. Nosti to approve the minutes of the Regular Meeting of November 4, 2020. Roll call vote: Lanuto-Yes; Nosti-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

**EXECUTIVE
DIRECTOR’S
REPORT**

Cash Balance Report - Period Ending October 31, 2020 – Mr. Woolf summarized the cash balances as follows: Total cash balance for the unrestricted accounts were \$11,560,362.84, with earnings of \$15,485.58. Total cash balance for the restricted accounts held by the trustee were \$4,191,153.26, with earnings of \$4,213.96. Current period interest on the restricted and unrestricted accounts was \$19,699.54. Year-to-date earnings on all interest bearing accounts were \$230,816.97.

2021 Professional Services – Mr. Woolf requested authorization to advertise and receive bids for 2021 Professional Services. A motion was made by Mr. Nosti and seconded by Mr. Lanuto authorizing the advertisement to receive bids for 2021

Professional Services. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

Water Meter 2021 – Mr. Woolf requested authorization to advertise and receive bids for water meters 2021. A motion was made by Mr. Nosti and seconded by Mr. Lanuto authorizing the advertisement to receive bids for water meters 2021. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

Resolution 2020-51 – Transfer of Funds – On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt *Resolution 2020-51, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Authorizing Transfer of Funds, 2020 Sewer and Water Budgets*. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

Resolution 2020-50 – Agreement with NJDOT for Utility Engineering and Construction – On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Miklosey to adopt *Resolution 2020-50, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Authorizing the Execution of an Agreement with NJDOT for Utility Engineering and Construction*. Roll call vote: Nosti-Yes; Miklosey-Yes; Baker-Yes; Lanuto-Yes; Masciale-Yes. Motion passed.

Resolution 2020-52 – Letter of No Interest – Invest River, LLC – On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt *Resolution 2020-52, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Approving Letter of No Interest, Minor Site Plan, Invest River, LLC, Block 1837, Lot 11*. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

Closure of Office - Mr. Woolf stated due to the increase of COVID-19 cases and the uneasiness of office staff, Mr. Woolf recommends closing the administrative office to the public until further notice. He stated earlier in the year the office was closed to the public and it worked out very well. There is an outside drop box for payments, as well as regular mail delivery and internet payments. Should a customer need a water meter, the customer calls and the meter is left outside for them to pick up. A motion was made by Mr. Nosti and seconded by Mr. Lanuto to close the administrative office until further notice. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Solar Panel Evaluation – Mr. Dittenhofer stated bid specifications are being prepared for solar panel installation, which will include the installations of panels on the administration building as well as the maintenance building.

Mr. Woolf stated met with Mr. Dittenhofer regarding the solar panel installation and came to a conclusion as what would provide enough power for both the administration

building and the maintenance facility. He stated the water treatment plant behind the Forked River School has a very large roof that faces in the correct direction which can provide strong power. He is asking for Board approval for the engineer to prepare bid specifications for the water treatment plant solar panel installation. He pointed out it can be handled as an alternate bid where the Authority would not be obligated to do, but just get pricing. On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Lanuto authorizing Remington & Vernick to prepare bid specifications for water treatment plant solar panel installation. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

BRIC FEMA Grant Application – Mr. Dittenhofer stated FEMA BRIC Grant Application has been completed and submitted for Island View Drive and Riverview Drive.

Sanitary Sewer Rehabilitation – Mr. Dittenhofer recommended payment in the amount of \$162,432.05. Mechanical descaling is 100% complete. Manhole rehabilitation is 100% complete and sewer lining is 100% complete.

Repainting of Tank No. 1 – Mr. Dittenhofer stated interior bowl blasting and painting continues.

Column Investigation Well #7 – Mr. Dittenhofer stated A.C. Schultes is scheduled to reinstall pump with threaded column pipe mid-December. Mr. Lanuto asked if there was a determination of what has caused the problem with the column. Mr. Dittenhofer stated it appears that air is getting into the flange columns. However, will not know for sure until it is put back together.

Route 9 Watermain Extension – Mr. Dittenhofer stated contracts were forwarded to the Authority's attorney for review. A preconstruction meeting is scheduled for early December.

ATTORNEY'S REPORT

Route 9 Water Main Extension Rebid – Mr. Dasti stated his office reviewed the proposed contract documents and have approved the form and content of same.

Holtec – Connection to Water and Sewer Infrastructure – Mr. Dasti stated his office continues to receive contact from property owners adjoining the Holtec site and forwarding the representatives for the property owners to the Authority Engineer for further discussion regarding timeframe for connections.

Executive Orders Regarding Water and Sewer Charges - Mr. Dasti stated his office has been in contact with the Department of Community Affairs regarding implementation of the Governor's new Executive Order 190 regarding charging late fees and/or going to tax sale on delinquent water charges during the COVID-19 pandemic. His office provided guidance to the Authority's business office regarding how to handle the implementation of Executive Order 190.

**AUDITOR'S
REPORT**

Accountant's Status Report – Month Ended October 31, 2020 – Mr. Waldron reported water and sewer revenues had a favorable variance for the month. Sewer expenses had an unfavorable variance for the month, but favorable on water. Sewer and water user charges had a favorable variance for the month, but unfavorable year-to-date.

Resolution 2020-49 – Adopt 2021 Sewer and Water Budget - On recommendation by the Authority's auditor, a motion was made by Mr. Nosti and seconded by Mr. Baker to adopt *Resolution 2020-49, Adopting the 2021 Authority Budget for the Lacey Municipal Utilities Authority*. Roll call vote: Nosti-Yes; Baker-Yes; Lanuto-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

CORRESPONDENCE

John Conaty, Hemlock Drive – Requesting relief of utility bill due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant an adjustment in the amount of \$117.10 (27,000 gallons). Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

Gregory Barone, Oxgoose Dr. – Requesting relief of utility bill due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Nosti to grant an adjustment in the amount of \$423.70 (80,000 gallons). Roll call vote: Miklosey-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Masciale-Yes. Motion passed.

Maureen Clancy, Hemlock Dr. – Requesting relief of utility bill due to a pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant an adjustment in the amount of \$97.52 (31,000 gallons). Roll call vote: Nosti-Yes; Lanuto-Yes Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

Bernard Miller, Sarasota Dr. – Requesting relief of utility bill due to pipe leak in house. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant an adjustment in the amount of \$244.32 (59,000 gallons). Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Abstain; Miklosey-Yes; Masciale-Yes. Motion passed.

**OLD
BUSINESS**

There was no old business to discuss.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$1,336,871.18 be and the same are hereby approved to be paid.

2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Lanuto and seconded by Mr. Nosti to adopt the above Resolution. Roll call vote: Lanuto-Yes; Nosti-Yes; Baker-Yes; Miklosey-Yes; Masciale-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary