

**LACEY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
MAY 5, 2021**

Pledge of Allegiance

**ROLL CALL**

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, May 5, 2021. The meeting was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, Arthur Miklosey (via teleconference), Ralph Lanuto, and Alan Baker. Also present were Brian Waldron, auditor; Jerry Dasti, attorney; Alan Dittenhofer, engineer; Deborah Kramer, office manager; and Edward A. Woolf, executive director.

**“SUNSHINE  
LAW”  
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL  
OF MINUTES**

**Regular Meeting of April 7, 2021** - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Regular Meeting of April 7, 2021. Roll call vote: Masciale-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE  
DIRECTOR'S  
REPORT**

**Cash Balance Report - Period Ending March 30, 2021** – Mr. Woolf summarized the cash balances as follows: Total cash balance for the unrestricted accounts were \$11,015,323.72, with earnings of \$13,731.02. Total cash balance for the restricted accounts held by the trustee were \$2,827,148.58, with earnings of \$3,597.56. Current period interest on the restricted and unrestricted accounts was \$17,328.58. Year-to-date earnings on all interest bearing accounts were \$53,506.36

**Knights of Columbus** – Mr. Woolf stated the Township of Lacey has purchased the Knights of Columbus building and asked if they would be required to pay water and sewer fees on that building. He pointed out the Authority currently forgives the fees on all Township buildings. A motion was made by Mr. Masciale and seconded by Mr.

Lanuto to forgive the water and sewer fees for the Knights of Columbus building purchased by Lacey Township. Roll call vote: Masciale-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Connection Fee Calculation** - Mr. Waldron prepared a sewer and water connection fee calculation for the Board's review to determine whether or not to increase the connection fees. Mr. Woolf stated the calculation takes into consideration the amount of debt the Authority pays over the years, such as capital improvements that have been paid through user fees. Mr. Knoeller pointed out increasing connection fees would not impact the rate payer. It would only be for new construction on homes being built. He recommends not increasing the sewer connection fee. The Board concurred. A motion was made by Mr. Nosti and seconded by Mr. Miklosey to approve increasing the water connection fees effective June 15, 2021. Roll call vote: Nosti-Yes; Miklosey-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed. A Rate Hearing will be held before the regular meeting on June 2, 2021.

**EPA Water Utility Risk & Resilience Assessment** - Mr. Woolf requested authorization for Remington & Vernick engineers to complete the Authority's EPA Water Utility Risk and Resilience Assessment which is required by the NJDEP in an amount not to exceed \$18,900.00. A motion was made by Mr. Masciale and seconded by Mr. Nosti to authorize Remington & Vernick engineers to complete the Authority's EPA Water Utility Risk and Resilience Assessment. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**GIS Water Utility Infrastructure System Location & Mapping** - Mr. Woolf requested authorization for Remington & Vernick engineers to prepare GIS Water Utility Infrastructure System Location & Mapping. He stated the State is requiring the Authority to GIS map all valves, fire hydrants, manholes, etc. All infrastructure must be plotted on a GIS map and sent into the State. Total cost of this project is \$39,990.00. Mr. Knoeller pointed out that some work will be done in-house. A motion was made by Mr. Nosti and seconded by Mr. Masciale to authorize Remington & Vernick engineers to prepare GIS Water Utility Infrastructure System Location and Mapping. Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Pole Barn at Maintenance Facility Site** - Mr. Woolf requested authorization for Remington & Vernick engineers to prepare plans and specifications for a new Pole Barn building at the Maintenance Facility site. He explained it is a 40' by 60' metal building to be constructed on the existing maintenance facility site, which would be used to store expensive equipment indoors. The cost estimate is \$200,000.00. A motion was made by Mr. Masciale and seconded by Mr. Nosti authorizing Remington & Vernick engineers to prepare plans and specifications for a Pole Barn at Maintenance Facility site. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**BUSINESS  
REPORT**

The business report was submitted for review. Mr. Knoeller asked how much money in delinquency charges and other fees that have been lost due to COVID. Mr. Waldron stated approximately \$100,000 from 2020 and \$15,000 so far for 2021.

**ENGINEER'S  
REPORT**

**Resolution 2021-24 – Preliminary Sewer and Water Approval – Fairview Lane Minor Subdivision – Casey Quinn** – On recommendation by the Authority's engineer, a motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt *Resolution 2021-24, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Fairview Lane Minor Subdivision, Casey Quinn, Block 137, Lots 12 & 13*. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Resolution 2021-25 – Preliminary Sewer and Water Approval – Covered Bridge Sports Complex** – On recommendation by the Authority's engineer, a motion was made by Mr. Nosti and seconded by Mr. Lanuto-Yes; to adopt *Resolution 2021-25, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Covered Bridge Sports Complex, Block 314, Lots 22-26*. Roll call vote: Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed. Mr. Knoeller asked if this project is located within the wellhead protection area. Mr. Dittenhofer stated it is and will be addressed as part of tentative approval.

**Solar System** – Mr. Dittenhofer reported he received the signed contract documents and preconstruction meeting was held on April 29, 2021. Contractor has begun some preliminary work on the project.

**Repainting of Tank No. 1** – Mr. Dittenhofer reported interior bowl painting is complete. Anticipated completion of tank painting is end of May weather permitting.

**Route 9 Watermain Extension** – Mr. Dittenhofer reported construction is complete. His office recommend payment No. 1 in the amount of \$300,076.00.

**Antenna Read and Meter/MXU Replacement Phase 1** – Mr. Dittenhofer reported his office is developing scope of work for Phase 1, fixed base antenna read system and MXU replacements.

**Cleaning, Televising Sewer Rehabilitation** – Mr. Dittenhofer reported his office is developing scope of work for sewer televising to identify areas of high infiltration. Mr. Woolf stated there are additional areas to look at. Major issues have been found at the Sunrise Beach area and will prepare a list of manholes that are leaking and infiltrating into the system and get them corrected right away.

**ATTORNEY'S  
REPORT**

**Water Tank No. 2** – Mr. Dasti reported his office contacted the company which had inquired about potentially constructing a cellular antenna on Tank No. 2. They have indicated they are no longer interested.

**Solar Panel Installation Project** – Mr. Dasti reported his office reviewed all contract documents submitted by the contractor including the performance bond. All documents are acceptable.

**Forked River Power, LLC** - Mr. Dasti reported he has spoken with representative of this property owner. This owner owned property adjoining the former nuclear power plant. The property is serviced by sanitary sewer. However, the property is approximately 900 feet from Route 9 and therefore, not within 200 feet of the new waterline. As a result, this property owner is not required to connect to the water system.

**AUDITOR'S  
REPORT**

**Accountant's Status Report – Month Ended March 31, 2021** – Mr. Waldron reported water and sewer revenues had a favorable variance for the month. Sewer expenses had a favorable variance for the month, unfavorable on water. User charges resulted in an unfavorable variance for the month for both water and sewer.

**2020 Audit** – Mr. Waldron stated a meeting was held with the Finance Committee to review the 2020 audit. Overall, he stated it was a positive report with no recommendations. Once final figures are received from the State, the Authority can approve the 2020 audit.

**CORRESPONDENCE**

**Mr. & Mrs. Kishbaugh, Forepeak Drive** – Requesting relief of utility bill due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$483.64 (91,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Cheryl Kearney, Oakwood Place** – Requesting relief of utility bill due to pipe leak. Based upon account history a waiver of the charges could not be supported.

**OLD  
BUSINESS**

There was no old business to discuss.

**NEW  
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/  
COMMENT**

There was no public business/comment.

**PAYMENT OF  
VOUCHERS**

**WHEREAS**, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

**NOW, THEREFORE, BE IT RESOLVED** by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$563,649.73 be and the same are hereby approved to be paid.

2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Lanuto and seconded by Mr. Masciale to adopt the above Resolution. Roll call vote: Lanuto-Yes; Masciale-Yes; Miklosey-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Michele Kennedy  
Executive Secretary

