

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
OCTOBER 1, 2014**

Pledge of Allegiance

ROLL CALL

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, October 1, 2014 and was called to order at 7:00 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Richard Kennedy, Arthur Miklosey, Nicholas Juliano, Jack Nosti and Ralph Lanuto. Also present were Jerry Dasti, Esq, attorney; Felipe Contreras, engineer; Jerry Conaty, auditor; Deborah Busch, Office Manager and Edward A. Woolf, Executive Director. Mark Dykoff, Lacey MUA/Township Committee Liaison, also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this regular meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of September 3, 2014 – A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the minutes of the Regular Meeting of September 3, 2014. Roll call vote: Masciale-Yes; Miklosey-Yes; Juliano-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

Closed Session Meeting of September 3, 2014 – A motion was made by Mr. Kennedy and seconded by Mr. Miklosey to approve the minutes of the Closed Session Meeting of September 3, 2014. Roll call vote: Kennedy-Yes; Miklosey-Yes; Juliano-Yes; Masciale-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR’S
REPORT**

Cash Balance Report - Period Ending August 30, 2014 - Mr. Woolf summarized the cash balances for period ending August 30, 2014 as follows: Total cash balance for the unrestricted accounts were \$7,094,976.56, with earnings of \$269.59. Total cash balance for the restricted accounts held by the trustee were \$6,213,811.21, with earnings of \$740.64. Current period interest on the restricted and unrestricted accounts was \$1,010.23. Year-to-date earnings on all interest bearing accounts were \$22,714.04.

Proposed 2015 Sewer and Water Budgets - Mr. Woolf stated the Finance Committee discussed and reviewed the 2015 sewer and water budgets in detail. He prepared and submitted the proposed budgets for the Commissioners review.

Mr. Woolf stated there is a reduction of approximately \$300,000.00 from last year's budget, due to reduction in the debt service as a result of refinancing bonds. Other areas in reduction were some operating expenses, as well as software support. Originally, he anticipated a 10% increase in the health insurance premiums, however, it amounted to approximately 7 1/2 %. Adjustments were made to the budget reflecting this change. The Authority is stable within the rate stabilization fund, and the OCUA did not propose an increase this year.

Mr. Miklosey questioned the budget totals reflecting the adjustment on the health insurance premiums. Mr. Woolf explained since he moved numbers to other line items, therefore, the overall budget number stays the same.

Mr. Miklosey reported \$200,000 was put in the budget for the televising analysis. Mr. Knoeller urged the importance of being proactive in the cleaning and televising since it is one of the reasons the Authority is under budget.

A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the 2015 water budget. Roll call vote: Masciale-Yes; Miklosey-Yes; Juliano-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

A motion was made by Mr. Miklosey and seconded by Mr. Juliano to approve the 2015 sewer budget. Roll call vote: Miklosey-Yes; Juliano-Yes; Kennedy-Yes; Masciale-Yes; Knoeller-Yes; Motion passed.

Mr. Miklosey asked why there was 58 hours of compensation time issued in August. Mr. Woolf stated he would look into the reason.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2014-49 – Preliminary Sewer and Water Approval – George Schifano Minor Subdivision – Mr. Dittenhofer stated his office received the application and plans for preliminary sewer and water approval for George Schifano Minor Subdivision, Block 366, Lots 26 & 27. The applicant is proposing to construct a two (2) lot minor subdivision at the end of Windward Drive, adjacent to the lagoon. There is one (1) existing dwelling on the property that is serviced by water and sewer from Winward Drive. The applicant proposes to install a water and sewer service for the proposed building. On recommendation by the Authority's engineer, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to adopt *Resolution 2014-49, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, George Schifano Minor Subdivision, Block 366, Lots 26 & 27*. Roll call vote: Kennedy-Yes; Miklosey-Yes; Juliano-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2014-50 – Performance Guarantee Reduction – Toll Brothers – Sea Breeze at Lacey – Phase 2A, Section 2 - On recommendation by the Authority's engineer, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution 2014-50, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Performance Guarantee Reduction – Sewer & Water Systems, Toll Brothers – Sea Breeze at Lacey – Phase 2A, Section 2, Block f1901, Lot 18*. Roll call vote: Masciale-Yes; Miklosey-Yes; Juliano-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

Water Treatment Plant No. 1 Upgrades – Mr. Contreras stated his office is working with JCP&L to extend the high voltage lines. Pole and curb locations will be included in the road improvement plan.

Meter Installation – Mr. Contreras stated specifications were reviewed and design is ongoing. Bid opening is scheduled for October 23rd.

Installation of Hydraulic Grinder at CP-1 - Mr. Contreras stated concrete work was completed.

Cleaning and Televising Contract No. 8 - Mr. Contreras stated the bid opening is scheduled for October 16th.

Maintenance Garage – Mr. Contreras stated revised plans have been submitted for review. All requests were satisfied and expecting to receive a variance to submit mylers.

ATTORNEY'S REPORT

Lacey MUA Planning Board Resolution Compliance - Mr. Dasti stated RV&V is in the process of addressing all of the outstanding issues.

Financial Advisor – Mr. Dasti prepared a Resolution for consideration appointing Northern Advisory Group as the Authority's investment advisor. There was discussion regarding the fee structure to be paid to Northern Advisory. Since there were discrepancies in the Resolution regarding the fee structure, the Board tabled this issue until the November board meeting.

AUDITOR'S REPORT

Status Report – Month Ending August 31, 2014 - Mr. Conaty reported user charges for sewer and water resulted in a favorable variance for the month. Delinquency charges had a favorable variance on both water and sewer. Interest income had an unfavorable variance due to investments not performing as well as expected. Connection fees had an unfavorable variance on both water and sewer.

Mr. Miklosey asked Mr. Conaty to have Mr. Holman provide the Authority something in writing regarding his opinion/comments of Northern Advisory Group.

CORRESPONDENCE

Mr. & Mrs. Robinson, Oak Hollow Lane - Requesting relief of utility bill, due to broken pipe. Since the water that leaked did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$49.90 (11,000 gallons). Roll call vote:

Kennedy-Yes; Masciale-Yes; Juliano-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Maria Sanabria, Pensacola Road - Requesting relief of utility bill, due to leak in crawl space. Since the water that leaked did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Juliano to grant a credit adjustment on the sewer charges in the amount of \$59.28 (19,000 gallons). Roll call vote: Kennedy-Yes; Juliano-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Roberto Weinmann, Hilo Bay Drive - Requesting relief of utility bill, due to watering lawn without irrigation meter. Based upon the available information, a waiver of the service charges could not be supported.

Edward Klump, Beach Blvd. - Requesting relief of utility bill, due to watering lawn without irrigation meter. Based upon the available information, a waiver of the service charges could not be supported.

Wendy Mueller, Lakewood Ave. – Requesting relief of utility bill, due to filling pool without pool fill meter. Mr. Kennedy recommended this matter be Tabled until the November board meeting, due to the need of a current meter reading. Mr. Masciale stated this request should not be considered since she did not use a pool fill meter.

Susan Connor, Stuyvesant St. - Requesting relief of utility bill, due to filling pool without pool fill meter. Mr. Kennedy recommended granting a credit adjustment to the account. Mr. Masciale pointed out the Authority has a policy that unless a customer has a pool-fill meter in advance they will not be granted relief. There should be no exceptions. Mr. Woolf pointed out the customer had a slow leak in the pool over a period of time. Mr. Masciale stated that is not justification for relief – the customer should have the pool repaired. Based upon the available information, a waiver of the service charges could not be supported.

Mr. & Mrs. Maier, Capstan Drive – Requesting relief of utility bill, due to watering lawn without irrigation meter. Based upon the available information, a waiver of the service charges could not be supported.

**OLD
BUSINESS**

Resolution 2014-52 – Memorialize Action Taken on September 3, 2014 – Salary Increase – Troy Burton – Secretary Kennedy executed Resolution 2014-52 memorializing action taken on September 3, 2014, authorizing salary increase for Troy Burton.

**NEW
BUSINESS**

There was no new business to discuss.

Deed of Consolidation – On recommendation by the authority’s attorney, a motion was made by Mr. Miklosey and seconded by Mr. Kennedy to execute the Deed of Consolidation for Block 1588, Lots 16-20 in accordance with the Planning Board rules and regulations. Roll call vote – Miklosey-Yes; Kennedy-Yes; Juliano-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**PUBLIC BUSINESS/
COMMENT**

Regina Discenza, Sunset Boulevard – Mrs. Discenza asked if the sewer and water rates are going to remain the same for 2015. Mr. Knoeller stated the rates will remain the same, due to the Authority not receiving an OCUA increase, as well as a reduction in debt service.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$280,486.89 be same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.
3. This resolution shall take effect immediately

A motion was made by Mr. Kennedy and seconded by Mr. Miklosey to adopt the above resolution. Roll call vote: Kennedy-Yes; Miklosey-Yes; Juliano-Yes, but abstains on Eastern Warehouse Distributors; Masciale-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

