

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
MAY 6, 2015**

Pledge of Allegiance

ROLL CALL

The regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, May 6, 2015 and was called to order at 7:00 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Richard Kennedy, Arthur Miklosey, Jack Nosti, Ralph Lanuto, and Paul DeNicola. Also present were Jerry Dasti, attorney; Brian Waldron and Jerry Conaty, auditors; Alan Dittenhofer, engineer; Deborah Busch, office manager, and Edward A. Woolf, Executive Director. Nick Juliano, Lacey MUA/Township Committee liaison also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of April 1, 2015 - A motion was made by Mr. Miklosey and seconded by Mr. Kennedy to approve the minutes of the Regular Meeting of April 1, 2015. Roll call vote: Miklosey-Yes; Kennedy-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending March 31, 2015 - Mr. Woolf summarized the cash balances for period ending March 31, 2015 as follows: Total cash balance for the unrestricted accounts were \$7,372,719.68, with earnings of \$1,668.76. Total cash balance for the restricted accounts held by the trustee were \$4,866,930.00, with earnings of \$1,397.87. Current period interest on the restricted and unrestricted accounts was \$3,048.63. Year-to-date earnings on all interest bearing accounts were \$10,384.31

Resolution 2015-33 – Accept and Approve 2014 Audit – Mr. Masciale and Mr. Miklosey were both satisfied with the audit report. Mr. Waldron provided a brief synopsis of the audit, and indicated there were no comments/recommendations to report. On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt *Resolution 2015-33, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Accepting and Approving the Audit Ending Fiscal Year December 31, 2014*. Roll call vote: Miklosey-Yes; Masciale-Yes; Nosti-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

Accountant’s Status Report – Month Ended March 31 2015 – Mr. Waldron reported user charges resulted in an unfavorable variance for the month on both sewer and water. Delinquency charges had an unfavorable variance on both water and sewer. Interest income had an unfavorable variance on both water and sewer, due to investments not performing as well as expected.

Mr. Miklosey pointed out the status report indicates the OCUA being over budget, however, it is actually under budget. He asked the reports be reviewed thoroughly before submittal to the Authority.

**BUSINESS
REPORT**

The business report was submitted for review.

**ENGINEER’S
REPORT**

Resolution 2015-35 – Preliminary Sewer and Water Approval – Mattress Warehouse at Lacey Retail Center – PR Sunrise Outparcel, LLC – Mr. Dittenhofer stated his office received the application and plans for preliminary sewer and water approvals for Mattress Warehouse at Lacey Retail Center, Block 314.01, Lot 29.06. The applicant is proposing to construct a 6,000 SF Mattress Warehouse Store at the Lacey Retail Center site located on the west site of Route 9, across from Nautilus Boulevard. The applicant proposes to install a lateral from an existing on-site manhole to service the building. The applicant also proposes to extend an existing water service on site to service the building. On recommendation by the Authority’s engineer, a motion was made by Mr. Miklosey and seconded by Mr. Kennedy to adopt *Resolution 2015-35, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Mattress Warehouse at Lacey Retail Center, Block 314.01, Lot 29.06, PR Sunrise Outparcel 1, LLC*. Roll call vote: Miklosey-Yes; Kennedy-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2015-34 – Cleaning & Televising Contract No. 7 – Final Payment – Performance Bond Release – Change Order No. 2 – D & D Trenchless Solutions – On recommendation by the authority’s engineer, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt *Resolution 2015-34, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Approving Engineer’s Certificate No. 3 and Final Change Order No. 2 for the Cleaning and Televising Sanitary Sewer Contract No. 7 Project*. The change order represents quantity adjustments for a net contract decrease of \$7,692.43. Roll call vote: Miklosey-Yes; Masciale-Yes; Nosti-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

Water Treatment Plant No. 1 Upgrades – Mr. Dittenhofer stated the underground conduit was installed, and JCP& L will be on-site May 11th to complete the connection. Within the next week both Wells 7 & 8 and the treatment plant will be fully operational.

Mr. Masciale asked when Well 7 would go on-line as the primary well. Mr. Woolf stated it can be put in service on June 1st. Wells 3, 4 & 5 will become back-up wells.

Meter Installation - Mr. Dittenhofer stated the contractor has installed approximately 1,350 meters. Mr. Nosti asked how many meters have been reported leaking. Mr. Woolf stated there were quite a few. He explained there are two types of ¾ inch water meters being used – short and long, with the standard being short. The meters that were ordered for the project were ¾ short. Upon doing the installations, it was realized there were some long meters out there. To correct this problem, bushings were put on them to adjust the size of the threads. However, they have been found to be leaking and were removed and replaced with a 1” meter. An additional 100 1” meters will be purchased to correct this problem. Mr. Woolf stated he will contact the supplier to see if the meters can be exchanged.

Cleaning & Televising Contract No. 8 – Mr. Dittenhofer stated this project is ongoing.

HMPG Purchasing and skid mounted generator and site improvements at four (4) pump stations – Mr. Dittenhofer stated this project is currently under design. Expects bid to go out end of April.

Survey of Brookdale Water Treatment Plant – Mr. Dittenhofer stated the survey was completed. Mr. Knoeller asked Mr. Dittenhofer to provide a cost estimate on what it would cost to remove the well house.

Marketing Plan – Mr. Dittenhofer stated he is presently looking into a potential marketing plan for water sales with adjoining towns. He did a rate comparison and are in the process of determining what the costs would be to produce a gallon of water, not only with Wells 3, 4 & 5, but also 7 & 8. He stated the borough of Ocean Gate, Pine Beach and Beachwood are interested, as long as it would be beneficial to them. He stated he will have a preliminary report at the next meeting.

Mr. Knoeller asked about the building that has to be knocked down. Mr. Woolf stated it can be done in-house. There are also two expansion tanks in the ground that have to be removed, which can be done in-house as well.

ATTORNEY'S REPORT

Clearview Street – Mr. Dasti stated he is waiting to review the survey from RV&V. Thereafter, the Authority can consider applying for a zoning permit in order to confirm that the property is buildable.

Dunkin Donuts – Mr. Dasti stated he has reviewed correspondence from RV&V regarding the application for tentative water and sewer approvals.

Bob's Square Deal – Mr. Dasti stated he has reviewed correspondence from RV&V regarding the application for preliminary water and sewer approvals.

Mattress Warehouse at Lacey Retail Center – Mr. Dasti stated he has reviewed correspondence from RV&V regarding the application for preliminary water and sewer approvals.

CORRESPONDENCE

Edward Klump, Beach Blvd. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$481.32 (89,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Nosti-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Michael McGuire, Oak Lane – Requesting relief of utility bill, due to outside leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$449.80 (93,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Rosado, Laurel Blvd - Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$2,223.74 (307,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Nosti-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Conover, Spar Drive - Requesting relief of utility bill, due to leaky water meter. Since the water from the leak did not go into the sewer system, and the replacement meter was defective, a motion was made by Mr. Kennedy and seconded by Mr. Nosti to grant a credit adjustment on the sewer and water charges in the amount of \$97.48 (12,000 gallons). Roll call vote: Kennedy-Yes; Nosti-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed. Mr. Woolf explained the water meter was leaking after installation by the contractor. As a result, the customer is to be reimbursed for water. Mr. Knoeller stated the contractor should be liable for reimbursing the customer.

Mr. & Mrs. Torres, Fox Hollow Drive – Requesting relief of utility bill, due to broken pipe. Since the customer's last water meter reading did not indicate excessive water usage during the billing cycle, and adjustment to the account was not justified.

Victor Fileppi, Juniper Lane – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$859.14 (130,000 gallons). Roll call vote: Kennedy-Yes; Nosti-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Regina Scarinci, Sinclair Ave. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$843.56 (134,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Nosti-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Scott Lepley, North Main St. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer

charges in the amount of \$138.80 (43,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Nosti-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Camaligan, Penn Ave. – Requesting relief of utility bill, due to leaky outside pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$223.66 (47,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Carol Lanzerotti, Tiller Dr. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$31.92 (19,000 gallons). Roll call vote: Kennedy-Yes; Nosti-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Carl Schmidt, Capstan Dr. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$164.16 (48,000 gallons). Roll call vote: Kennedy-Yes; Nosti-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Bernadette Harris Williams, Pine Forest Lane – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$493.64 (88,000 gallons). Roll call vote: Kennedy-Yes; Nosti-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Danielle Scevola, Ernest Dr. – Requesting relief of utility bill, due to leaky outside faucet. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$64.64 (21,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Nosti-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Donna Mazzonna, Briar Rd. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$19.16 (8,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Jane Kramer, Sheffield Dr. – Requesting relief of utility bill, due to broken meter due to freezing. Based upon the available information, a waiver of the service charges could not be supported. It is the customer's responsibility to protect the water meter from freezing temperatures.

**OLD
BUSINESS**

Mr. DeNicola recommended recycling the expansion tanks.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

Larry Gudgeon, 271 Central Lake Drive - Mr. Gudgeon was present to request reimbursement for charges incurred from the Authority for defrosting his frozen water meter. He explained the meter is in the meter pit by the curb, not in the crawl space. Mr. Knoeller stated the meter by the curb is the Authority's responsibility, therefore, he should not have been charged. Mr. Gudgeon's account will be credited. Mr. Gudgeon recommended insulating the meter pits at the curb.

Nick Spaltro, Dunberry Drive – Mr. Spaltro was present to discuss low water pressure he and other homeowners are receiving in the Seabreeze/Toll Brothers development, particularly Dunberry Drive. Mr. Knoeller asked Mr. Dittenhofer to look into this issue. Mr. Woolf stated he believes it is more of a restriction problem than a pressure problem. He explained the pressure is based on the elevation in the water towers. He stated he and Mr. Dittenhofer will examine the looping of the system. Mr. Knoeller informed Mr. Spaltro he will be provided with a copy of the report on the engineer's findings.

Mr. Spaltro asked about the flushing of hydrants in the development. Mr. Woolf stated those hydrants are considered private, therefore, it is up to the developer to flush the hydrants. Once the project is complete and Toll Brothers get off of their bond, the equipment will be turned over to the Authority who will maintain the mains and the fire hydrants. At that time, the Authority would be responsible for flushing the hydrants. As a courtesy, and public safety issue, Mr. Knoeller recommended the fire hydrants at the Toll Brother's development be flushed by the LMUA, contingent upon approval by the developer.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$624,285.26 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt the above resolution. Roll call vote: Miklosey-Yes; Masciale-Yes; Nosti-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

