

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
APRIL 6, 2016**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, April 6, 2016 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Arthur Miklosey, Jack Nosti, Ralph Lanuto, and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Frank Holman, auditor; Deborah Kramer, office manager, and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee liaison also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of March 2, 2016 - A motion was made by Mr. Miklosey and seconded by Mr. Masciale to approve the minutes of the Regular Meeting of March 2, 2016. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Nosti-Abstain; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending February 29, 2016 - Mr. Woolf summarized the cash balances for period ending February 29, 2016 as follows: Total cash balance for the unrestricted accounts were \$8,398,696.16, with earnings of \$3,046.54. Total cash balance for the restricted accounts held by the trustee were \$4,465,708.94, with earnings of \$1,896.55. Current period interest on the restricted and unrestricted accounts was \$4,943.09. Year-to-date earnings on all interest bearing accounts were \$11,097.93.

Employee Dental Plan – Mr. Woolf stated the Authority was notified by one of its dental carriers, AIG, that they will no longer provide dental coverage effective April 30th. The Standard Company is willing to provide the same dental coverage as AIG, with a slight increase in premium costs up to \$1,000.00. He pointed out only two employees are affected by this change. A motion was made by Mr. Miklosey and

seconded by Mr. Nosti to enter into an Agreement with The Standard Company for dental benefits. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Investment Update – Brian DeBrino from Northern Advisory Group provided the Commissioners with an update on its interest earnings prior to the Board meeting. The report was favorably accepted.

Deferred Compensation Plan – Mr. Woolf stated Northern Advisory Group offers deferred compensation plans, as well as college plans, for employees. He would like to offer these plans to the LMUA employees at no cost to the Authority. A motion was made by Mr. Nosti and seconded by Mr. Masciale toRoll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

HMPG Generators – Mr. Dittenhofer stated electrical work is complete. Generators have been delivered and load bank test to be performed.

Water Treatment Plant No. 1 Upgrades – Mr. Dittenhofer stated Well No. 8 startup is complete. Minor punch list items outstanding.

Bee Street Water and Sewer Extension - Mr. Dittenhofer stated permit applications have been submitted to OCUA and NJDEP. Mr. Woolf stated he is awaiting quotations for the labor.

Center Street Water and Sewer Extension – Mr. Dittenhofer stated permit applications have been submitted to OCUA and NJDEP.

Bayonne Avenue Paving – Mr. Dittenhofer stated revised plans and cost estimates have been prepared. Mr. Woolf stated \$50,000.00 is budgeted for this project, however, the estimates came in above that figure. Mr. Knoeller asked Mr. Dittenhofer to bid the project.

Mr. Miklosey asked if it is possible the Township do the paving. Mr. Knoeller stated once the bids are back, he and Mr. Woolf will speak with Mr. Parker about it.

Well No. 7 & 8 - Mr. Knoeller asked if there has been security upgrades at Well No. 8. Mr. Woolf stated bollards were installed around the electrical cabinet. Fencing will be installed, and he is in the process of looking into installation of cameras.

Mr. Masciale asked about running both Wells 7 & 8. Mr. Dittenhofer stated you cannot run both wells at the same time. It is permitted that Well 8 is a backup to Well 7 and vise-versa. There is only allocation from the State for 1500 gpm. Mr. Masciale asked if each well could run at 750 gpm. Mr. Woolf stated each plant has a rating. Plant 1 is 1500 gpm and plant 2 is 2800 gpm. Only 1500 gpm can be put through plant 1, and Wells 7 & 8 are dedicated to plant 1. Wells 3, 4 & 5 are dedicated to plant 2. They are two separate systems. Mr. Dittenhofer added the plan was to pump plant 1 at 1500 gpm

and back off on plant 2. Mr. Masciale recommended being proactive and get the permit for increased flow out of Wells 7 & 8, and upgrade the plant when necessary. Mr. Dittenhofer stated the water allocation permit is issued for a five year period and you have to show what your needs are in that five year period. They will not grant based on speculation just for diversion. Mr. Knoeller stated the point is to sell water to other towns. The best approach would be to apply for increased allocation if the State knows the reason of selling water to other towns.

ATTORNEY'S REPORT

530 Lacey Road, LLC – Mr. Dasti stated his office prepared the Developer's Agreement, which has been forwarded to the applicant's attorney for developer execution.

Bee Way – W/S Main Extension Project – Mr. Dasti stated the bid specs are being prepared by the Authority's engineer, after which the project will be put out to bid.

Exelon – Mr. Dasti stated Exelon is not interested in extending water lines to their property since the plant is closing.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended February 29, 2016 – Mr. Holman reported revenues and user charges resulted in a favorable variance on both water and sewer. The audit will be completed this month, and a finance committee meeting is scheduled for April 27th 9:00 a.m.

Mr. Holman stated there is a pension obligation that must be included in the audit. It is a present value of all future pension payments. However, the State has not provided his office with the most recent information. As a matter of policy, his office recommends presenting the audit on time and not wait for the information from the State. This issue will be discussed further at the finance committee meeting.

CORRESPONDENCE

Janice Rossi, Hazelton Avenue – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$132.56 (35,000 gallons). Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Marion Dashuta, Nantucket Rd. – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$168.72 (57,000 gallons). Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Frank Magliola, Albatross Ct. – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$417.33 (\$75,000 gallons). Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Anthony Pagano, Sarasota Dr. - Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$99.71 (29,000 gallons). Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Dale Harris, Arlington Ave. – Requesting relief of utility bill, due to a pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$234.10 (56,000 gallons). Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Faith Martorina, Falkenburgh Ave. – Requesting relief of utility bill, due to a pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$180.90 (45,000 gallons). Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**OLD
BUSINESS**

Professional Services Agreement – Gluck, Walrath LLC – Authority Bond Counsel
Chairman Knoeller executed the Professional Services Agreement between the Lacey Municipal Utilities Authority and Gluck, Walrath LLC.

Professional Services Agreement – Remington, Vernick & Vena – Authority Engineer – Chairman Knoeller executed the Professional Services Agreement between the Lacey Municipal Utilities Authority and Remington, Vernick & Vena Engineers.

Professional Services Agreement & Deferred Compensation Plan Agreement – Holman, Frenia & Allison, P.C. – Chairman Knoeller executed the Professional Services Agreement and Deferred Compensation Plan Agreement between the Lacey Municipal Utilities Authority and Holman, Frenia & Allison, P.C.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

Regina Discenza, Sunset Drive - Mrs. Discenza asked if the schools are tested directly for lead. Mr. Woolf stated the schools do not meet the qualifications through the lead and copper monitoring program. It is related to homes that are built between 1982 and 1986.

Mrs. Discenza stated the April Board of Education meeting has been changed to April 25th at 7:30. The budget will be presented at that time.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$501,941.16 be and the same are hereby approved to be paid.

2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Nosti to adopt the above resolution. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary