

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
MARCH 2, 2016**

Pledge of Allegiance

ROLL CALL

The Reorganization and Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, March 2, 2016 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Arthur Miklosey, Ralph Lanuto, and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Deborah Kramer, office manager, and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee liaison also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular & Reorganization Meeting of February 3, 2016 - A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the minutes of the Regular & Reorganization Meeting of February 3, 2016. Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Closed Session Meeting of February 3, 2016 - A motion was made by Mr. Miklosey and seconded by Mr. Masciale to approve the minutes of the closed session meeting of February 3, 2016. Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending January 31, 2016 - Mr. Woolf summarized the cash balances for period ending January 31, 2016 as follows: Total cash balance for the unrestricted accounts were \$7,930,145.39, with earnings of \$3,789.06. Total cash balance for the restricted accounts held by the trustee were \$4,023,339.42, with earnings of \$2,365.78. Current period interest on the restricted and unrestricted accounts was \$6,154.84. Year-to-date earnings on all interest bearing accounts were \$6,154.84.

Water Meters & Associated Materials – Mr. Woolf requested authorization to advertise and receive bids for water meters and associated materials 2016. A motion was made by Mr. Miklosey and seconded by Mr. Masciale to advertise and receive bids for water meters and associated materials 2016. Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Single Axel Dump Truck – Mr. Woolf requested authorization to advertise and receive bids for a single axel dump truck. The purchase of the truck will replace the 1989 Ford dump truck. A motion was made by Mr. Masciale and seconded by Mr. Miklosey to purchase a single axel dump truck. Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Public Officials Training – Mr. Woolf stated the annual public officials training has been scheduled for Wednesday, May 4th at 6:00 p.m. prior to the Board meeting. A \$250.00 reduction in the annual insurance premium will be given for each commissioner that attends the training.

Dental Plan – Mr. Woolf stated AIG Dental informed the Authority that effective April 30th they will no longer offer dental coverage. He is currently looking for another dental carrier.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

HMPG Generators – Mr. Dittenhofer stated electrical work has been completed at the pump stations. Generators to be tentatively delivered the first week of March.

Water Treatment Plant No. 1 Upgrades – Mr. Dittenhofer stated valve maintenance work is to be performed with Well No. 8 startup.

Bee Street Water and Sewer Extension - Mr. Dittenhofer stated permit application is being filed with the NJDEP. His office will be soliciting quotes for the labor and the Authority will be purchasing the materials.

Center Street Water and Sewer Extension – Mr. Dittenhofer stated permit application is being filed with the NJDEP. He asked if the Center Street and Bee Street projects should be done at the same time. Mr. Knoeller recommends starting with the Bee Street project first. He would like the Authority to purchase the materials and then go out to bid for quotes on the labor. He asked how many lots are on Bee Street. Mr. Woolf stated there are four homes and one vacant lot.

Bayonne Avenue Paving – Mr. Dittenhofer stated revised plans and cost estimates are being prepared. He asked if the Authority has the capital to fund this project. Mr. Woolf stated \$50,000.00 is budgeted, however, he believes the estimate came in above that. Mr. Dittenhofer stated he will review the specs. Mr. Knoeller asked Mr. Dittenhofer to bid the project.

Mr. Knoeller stated he inspected the area at Well No. 8, which is surrounded by a development of homes. He asked that shrubs, particularly Leyland Cypress, be planted.

He also requested that security cameras be installed, as well as a chain-link fence. Mr. Woolf stated he installed bollards around the new meter.

ATTORNEY'S REPORT

Exelon – Mr. Dasti stated his office is waiting for Committeeman Quinn to set up a meeting with representatives of Exelon to discuss extending the water lines to its property.

Bee Way – Mr. Dasti stated he spoke with RV&V regarding Bee Way. Mr. Dittenhofer is preparing bid specs to go out for labor only. Five connections should be picked up with this project.

LMUA Water Meter Installation – Mr. Dasti stated correspondence concerning contractual issues by RV&V to HD Supply Waterworks have been reviewed. His office will continue to review this matter to address any future issues.

Water Treatment Chemical Supplies 2016 – Mr. Dasti stated his office reviewed the bid documentation concerning the award of the bids.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended January 31, 2016 – The Auditor's report was submitted for review. Mr. Miklosey stated the status report has been revised and finds it satisfactory.

Square Deal Hardware – Mr. Knoeller stated the manhole at the Square Deal Hardware site does not have a LMUA LMUA cover lid on it. He asked that the cover be marked LMUA.

CORRESPONDENCE

Karen Budjia, Lakeside Drive North – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$431.60 (64,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Yi Lee, Brentwood Road – Requesting relief of utility bill, due to leaky pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$538.06 (118,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Joann Lear, Capstan Drive – Requesting relief of utility bill, due to underground pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$115.59 (32,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Ralph Arce, Hill Top Court – Requesting relief of utility bill, due to high usage. Since this account is an irrigation account, all water registered on the irrigation meter is

excluded from sewer charges. Therefore, a waiver of the service charges could not be supported.

Meghan Dooley, Hemlock Drive – Requesting relief of utility bill, due to a toilet leak. Since the basis of the excessive usage was due to a toilet issue, a waiver of the service charges could not be supported.

Vera Cesar – The Board Tabled this issue until the next meeting.

Lisa Gudzak, Dogwood Lane – Requesting relief of utility bill, due to a leaky pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$146.82 (37,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

**OLD
BUSINESS**

Professional Services Agreement – Richard Meinders, P.C. – Authority Conflict Attorney – Chairman Knoeller executed the Professional Services Agreement between the Lacey Municipal Utilities Authority and Richard Meinders, P.C..

Professional Services Agreement – Connor Strong & Buckalew – Authority Risk Management Consultant – Chairman Knoeller executed the Professional Services Agreement between the Lacey Municipal Utilities Authority and Connor Strong & Buckelew.

Professional Services Agreement – Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors - Authority Attorney – Chairman Knoeller executed the Professional Services Agreement between the Lacey Municipal Utilities Authority and Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors.

**NEW
BUSINESS**

Mr. DeNicola stated when he was at Lacey Tire LMUA personnel came in to do a water test. The employees asked if there was anything wrong with the water. He informed them the LMUA tests water throughout the town. He suggested the Authority send them a letter informing Lacey Tire that the Authority tests water at random to make sure it is okay. He stressed to them there is nothing wrong with the water.

Safety Award – Mr. Woolf stated the Authority received a four-year loss time accident free award, and maintaining a perfect score from the New Jersey Joint Insurance Fund. He stated Mr. Coraggio is doing an outstanding job with the Safety program. Mr. Knoeller commended Mr. Coraggio on a job well done.

Mr. Miklosey asked for an update on providing water to the power plant. Mr. Dasti stated Committeeman Quinn to set up a meeting with Exelon. Mr. Knoeller asked Mr. Juliano to get involved with this venture.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$875,288.28 be and the same are hereby approved to be paid.

2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt the above resolution. Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary