

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
MAY 4, 2016**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, May 4, 2016 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Richard Kennedy, Arthur Miklosey, Ralph Lanuto, and Paul DeNicola. Also present were Jerry Dasti, attorney; Joe Santorelli, engineer; Frank Holman, auditor; Brian Waldron, auditor; Deborah Kramer, office manager, and Edward A. Woolf, executive director.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

Public Officials Training – Mike Avalone from MEL/JIF conducted a training session for the commissioners that will reduce the LMUA’s liability premium by \$250.00 for each commissioner attending the training.

**APPROVAL
OF MINUTES**

Regular Meeting of April 6, 2016 - A motion was made by Mr. Miklosey and seconded by Mr. Masciale to approve the minutes of the Regular Meeting of April 6, 2016. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR’S
REPORT**

Cash Balance Report - Period Ending March 31, 2016 - Mr. Woolf summarized the cash balances for period ending March 31, 2016 as follows: Total cash balance for the unrestricted accounts were \$7,982,200.26, with earnings of \$2,783.31. Total cash balance for the restricted accounts held by the trustee were \$4,916,843.48, with earnings of \$1,029.68. Current period interest on the restricted and unrestricted accounts was \$3,812.99. Year-to-date earnings on all interest bearing accounts were \$14,910.92.

Resolution 2016-26 – Award of Contract – Water Meters and MXU’s 2016 – On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Kennedy to adopt *Resolution No. 2016-26, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding Contract for the Furnishing and Delivery of Water Meters and MXU’s 2016 to HD Supply Waterworks*. Roll call vote: Miklosey-Yes; Kennedy-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**BUSINESS
REPORT**

The business report was submitted for review.

**ENGINEER’S
REPORT**

Resolution 2016-27 – Permit to Operate – Performance Guarantee Reduction – White Oaks at Lacey – On recommendation by the authority’s engineer, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt *Resolution No. 2016-27, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Permit to Operate, Water & Sewer Systems, Performance Guarantee Reduction, White Oaks at Lacey, Grove Street Cul-De-Sac, Block 1757-1764, Various Lots*. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

Resolution 2016-28 – Permit to Operate – Sea Breeze at Lacey – Phase 2, Section 2B Arborridge Drive - On recommendation by the authority’s engineer, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution No. 2016-28, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Permit to Operate, Water & Sewer System, Sea Breeze at Lacey, Phase 2, Section 2B, Block 1901.17, 1901.19, Various Lots*. Roll call vote: Masciale-Yes; Miklosey-Yes; Lanuto-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

HMPG Generators – Mr. Santorelli stated this project is complete. Final payment is recommended for this project.

Water Treatment Plant No. 1 Upgrades – Mr. Santorelli stated Well No. 8 startup is complete. Minor punch list items are outstanding.

Bee Street Water and Sewer Extension - Mr. Santorelli stated permit applications have been submitted to NJDEP.

Center Street Water and Sewer Extension – Mr. Santorelli stated permit applications have been submitted to NJDEP.

Bayonne Avenue Paving – Mr. Santorelli stated bid opening was held April 28th. His office recommends awarding to the low bidder, Johnson Baran Corporation, in amount of \$43,511.70.

**ATTORNEY’S
REPORT**

530 Lacey Road, LLC – Mr. Dasti stated his office prepared the Developer’s Agreement, which has been forwarded to the applicant’s attorney for developer execution. The Agreement includes the requirement of the developer to install the monitoring well.

Lacey Family Apartments – Mr. Dasti stated the Township is giving to the Authority the Easements to maintain and operate the sanitary sewer and water lines.

Water Meters & MXUs 2016 – Mr. Dasti stated his office reviewed the bids and prepared a Resolution for consideration by the Commissioners.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended March 31, 2016 – Mr. Holman reported sewer revenues had a favorable variance for the month, however, unfavorable on water. Both sewer and water expenses had a favorable variance for the month. Sewer user charges had a favorable variance, but unfavorable on water.

Accept and Approve 2015 Audit – Mr. Holman provided a brief synopsis of the audit. He indicated there were no comments/recommendation to report. He pointed out the State submitted up to date information on the pension liability, which is included in the report.

Mr. Holman stated the finance committee discussed a five year plan in where the Authority should put its escrow/surplus funds. One of the decisions will be to use some of the extra debt service cash to pay down bonds. He will present scenarios of two or three different options that would benefit the Authority.

On recommendation by the authority's auditor, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to accept and approve the 2015 audit. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

CORRESPONDENCE

Barbara Scott, N. Shore Drive – Requesting relief of utility bill, due to leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$70.44 (26,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Eleanor Budney, Laurel Blvd. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$261.28 (62,000 gallons). Roll call vote: Kennedy-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Marc Fiedler, Laurel Blvd. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Kennedy and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$2,726.24 (\$360,000 gallons). Roll call vote: Kennedy-Yes; Miklosey-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

OLD BUSINESS

Mr. Miklosey asked about the letter issued by NJDEP regarding the sewer system compliance inspection. Mr. Woolf explained a section of sewer main on Fairview Lane

was inspected by the NJDEP and was found to be submerged, suggesting a continued problem downstream. Currently, the manhole is maintained monthly. Notification was sent to NJDEP informing them the cleaning of the sewer main in question will be increased to weekly. RV&V is currently looking at a solution to the problem.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

Regina Discenza, Sunset Drive - Mrs. Discenza asked what is the legal allowable compliance number for lead. Mr. Woolf stated it is 15 parts per billion. She asked what the current reading for lead is. Mr. Woolf stated the Authority is required to take 30 samples at various locations throughout the town. The NJDEP determines compliance at a 90th percentile.

Mrs. Discenza asked what the reading .015-Mg/L stand for. Mr. Woolf stated it is a conversion of parts per billion to parts per million.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$474,550.11 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt the above resolution. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Kennedy-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

