

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
SEPTEMBER 7, 2016**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, September 7, 2016 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Arthur Miklosey, Ralph Lanuto, and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhoffer, engineer; Frank Holman, auditor; Deborah Kramer, office manager, and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee liaison also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of August 3, 2016 - A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the minutes of the Regular Meeting of August 3, 2016. Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Closed Session Meeting of August 3, 2016 - A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the minutes of the Closed Session Meeting of August 3, 2016. Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending July 31, 2016 - Mr. Woolf summarized the cash balances for period ending July 31, 2016 as follows: Total cash balance for the unrestricted accounts were \$8,095,471.57, with earnings of \$2,442.37. Total cash balance for the restricted accounts held by the trustee were \$5,632,469.33, with earnings of \$2,029.16. Current period interest on the restricted and unrestricted accounts was \$4,471.53. Year-to-date earnings on all interest bearing accounts were \$42,330.23.

Resolution 2016-47 – Rejecting Bids – Bee Way Water and Sewer Main Extension –

On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution No. 2016-47, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Rejecting all bids for the Bee Way Water and Sewer Main Extension*. Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Resolution 2016-46 – Removal of Qualified Purchasing Agent –

On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to adopt *Resolution No. 2016-46, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Removing Tammy Bacon as Qualified Purchasing Agent*. Roll call vote: Miklosey-Yes; Lanuto-Yes; DeNicola-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2016-45 – Appointing Qualified Purchasing Agent –

On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt *Resolution No. 2016-45, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Appointing Nicole Kelley as Qualified Purchasing Agent*. Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Resolution 2016-48 – Removing Fund Commissioner for New Jersey Utilities Authorities Joint Insurance Fund –

On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. DeNicola to adopt *Resolution No. 2016-48, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Removing Tammy Bacon as Fund Commissioner for the New Jersey Utilities Authorities Joint Insurance Fund*. Roll call vote: Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2016-49 – Appointing Fund Commissioner for New Jersey Utilities Authorities Joint Insurance Fund –

On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution No. 2016-49, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Appointing Deborah Kramer as Fund Commissioner for the New Jersey Utilities Authorities Joint Insurance Fund*. Roll call vote: Masciale-Yes; Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

**BUSINESS
REPORT**

The business report was submitted for review.

**ENGINEER'S
REPORT**

Resolution 2016-51 – Final Sewer and Water Approval – Lacey Family Apartments Phase II –

Mr. Dittenhofer reported his office received the application and plans for final sewer and water approval for Lacey Family Apartments Phase II, Block 1837.01, Lots 3.01, 4.02, 8.03 & 8.04. The applicant is proposing to construct Phase II of the Lacey Family Apartments consisting of six (6) buildings containing a total of eight (8) one bedroom apartments, twenty-eight (28) two bedroom apartments and twelve (12) three bedroom apartments on the south side of Calvin Street. The applicant proposes to construct a water main loop through the property between Municipal Lane and Calvin Street to service the buildings. The applicant also proposes to reconstruct the existing

sanitary sewer main located in an easement on the property and install additional on-site main to service the buildings. On recommendation by the Authority's engineer, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to adopt *Resolution 2016-51, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Final Sewer and Water Approval, Lacey Family Apartments Phase II, Block 1837.01, Lots 3.01, 4.02, 8.03 & 8.04*. Roll call vote: Miklosey-Yes; Lanuto-Yes; DeNicola-Yes; Masciale-Yes; Knoeller-Yes. Motion passed. Motion passed.

Center Street Water and Sewer Extension – Mr. Dittenhofer stated the permit application has been approved by NJDEP.

Bayonne Avenue Paving – Mr. Dittenhofer stated contracts have been prepared. A Preconstruction meeting has been scheduled.

FEMA – Mr. Miklosey referenced RV&V letter regarding the FEMA Public Assistance Match Program where the State will fully fund the Authority 10-percent portion of all projects deemed eligible through the Non-Federal Cost Share Match Program. Mr. Dittenhofer explained the Authority was originally reimbursed 90%. The State is now allowing the remaining percentage of funds for municipalities impacted by Superstorm Sandy to apply for reimbursement of all local funds. He stated his office will be assisting the LMUA in the preparation of the application.

ATTORNEY'S REPORT

Bob's Square Deal Hardware - Mr. Dasti stated the closing documents have been reviewed and deemed acceptable.

Bayonne Avenue Drainage – Mr. Dasti stated he reviewed the correspondence from RV&V regarding the recommendation of award.

Contract Negotiations – Mr. Dasti stated he has reviewed and finalized the Contract with the Union.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended July 31, 2016 – Mr. Holman reported both water and sewer revenues had an unfavorable variance for the month, but a favorable variance year-to-date. Both sewer and water expenses had a favorable variance for the month and year to date. Sewer and water user charges resulted in an unfavorable variance for the month and year to date. Mr. Miklosey stated he is concerned about July user charges being unfavorable. Mr. Holman stated he would take another look at the report.

Mr. Holman stated the Authority should revisit combining the sewer and water departments. Mr. Woolf stated a finance committee meeting will be scheduled to discuss this issue.

CORRESPONDENCE

Jane Luciano & Joseph Barker, Niihau Dr. – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$1,111.63 (165,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Anne Ryan, Pensacola Rd. – Requesting relief of utility bill, due to leaky sprinkler valve. Based on the information provided, a waiver of the service charges could not be supported.

Richard Budnicki, Pensacola Rd. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$111.28 (35,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Gordon Hulme, Palm Beach Dr. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$4.64 (4,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Hollister, Tampa Rd. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$162.78 (41,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; DeNicola-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Erin DeLucia, Lake Barnegat Dr. North – Requesting relief of utility bill, due to high usage. Mr. Woolf explained the customer was watering new sod and was under the impression that the hose bibs were connected to a well. The customer learned they were not connected to a well and has since made application for an irrigation meter. On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. DeNicola to grant a credit adjustment on the sewer charges in the amount of \$428.84 (84,000 gallons). Roll call vote: Miklosey-Yes; DeNicola-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

OLD BUSINESS

Bayonne Avenue Drainage – Chairman Knoeller and Vice Chairman Masciale executed the contract between the Lacey Municipal Utilities Authority and Earle Asphalt Company.

International Brotherhood of Teamsters – Chairman Knoeller and Vice Chairman Masciale executed the Agreement between the Lacey Municipal Utilities Authority and International Brotherhood of Teamsters.

**NEW
BUSINESS**

Non-union Employees – Mr. Knoeller stated the personnel committee will discuss non-union salary increases, and a recommendation will be made at next month’s meeting.

**PUBLIC BUSINESS/
COMMENT**

There was no Public Business/Comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$270,448.64 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Lanuto to adopt the above Resolution. Roll call vote: Miklosey-Yes; Lanuto-Yes; DeNicola-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Planning Board Application – Mr. Knoeller stated it has come to his attention that an application will be coming forth that involves the building next door to the LMUA (barbershop, smoke shop, etc). The application will keep those businesses there, however, they plan to build four apartments on top of it. Mr. Knoeller asked that Mr. Dasti and Mr. Woolf attend the planning board meeting and object to this application due to the fact there is only 8 parking spots to accommodate the businesses and the four apartments. He is concerned about customers/tenants parking in the LMUA’s parking vicinity. Mr. Knoeller asked Mr. Woolf to have parking signs set up to indicate parking is for LMUA employees and customers only and all others will be towed away.

Mr. Dasti asked who owns the LMUA building. Mr. Woolf stated the Township owns the building. Mr. Dasti stated the Township will get the notification of this application. Mr. Woolf stated he would contact Ms. Laureigh for information on this application.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

