

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
OCTOBER 4, 2017**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, October 4, 2017 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Arthur Miklosey, Ralph Lanuto, Alan Baker and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Brian Waldron, auditor; Deborah Kramer, office manager; and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee Liaison, also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of September 6, 2017 - A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the minutes of the Regular Meeting of September 6, 2017. Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending August 30, 2017- Mr. Woolf summarized the cash balances for period ending August 30, 2017 as follows: Total cash balance for the unrestricted accounts were \$9,406,679.01, with earnings of \$4,734.03. Total cash balance for the restricted accounts held by the trustee were \$6,426,156.18, with earnings of \$5,431.58. Current period interest on the restricted and unrestricted accounts was \$10,165.61. Year-to-date earnings on all interest bearing accounts were \$70,337.53

Proposed 2018 Sewer and Water Budget - Mr. Woolf stated the Finance Committee discussed and reviewed the 2018 sewer and water budgets in detail. He prepared and submitted the proposed budgets for the Commissioners review.

Mr. Woolf pointed out there was no health benefit increase, however, there was a 2% increase from the Ocean County Utility Authority, which equates to approximately \$59,000.00. Overall, the proposed budget increased by 1.09%.

A motion was made by Mr. Masciale and seconded by Mr. Miklosey to approve the 2018 water and sewer budgets. Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2017-51 – Preliminary Water Approval – Forked River House Fire Protection Service – Mr. Dittenhofer reported his office received the application and plans for preliminary water approval for Forked River House Fire Protection Service, Block 282, Lot 3.01. The applicant, Forked River House, Inc., is proposing to construct a fire protection service for their building located on the eastern side of Route 9, south of Oak Street. The applicant proposes to wet tap the existing water line on the eastern side of Route 9 and install a 6” PVC fire protection service for the building. On recommendation by the Authority’s engineer, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to adopt *Resolution No. 2017-51, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Water Approval, Forked River House Fire Protection Service, Block 282, Lot 3.01*. Roll call vote: Miklosey-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Well 7 & 8 VFD – Mr. Dittenhofer stated his office is preparing specifications for reduced pump size.

Fairview Lane Sanitary Improvements – Mr. Dittenhofer stated the sewer replacement is underway.

New Administration Building – Mr. Dittenhofer stated water extension plans, specifications and permits are being prepared. He expects to go out to bid this month.

ATTORNEY'S REPORT

Lease Agreement with Township of Lacey – Mr. Dasti stated his office forwarded to Township representatives information concerning the proposed lease extension for a five-year term on the building currently leased from the Township on Route 9. In addition, his office has been advised that the Township has adopted on first reading an Ordinance which, upon second reading and approval, will authorize the transfer of the property desired by the Authority for the construction of the building.

2017 Bond Refunding – Mr. Dasti stated the bond refunding will be finalized at the end of October.

In reference to Township Resolution 2017-241, Development and Reimbursement Agreement, Mr. Knoeller asked Mr. Juliano to convey to the Township Committee the Authority’s desire to be included in future reimbursement agreements.

**AUDITOR'S
REPORT**

Accountant's Status Report – Month Ended August 31, 2017 – Mr. Waldron reported sewer and water revenues had a favorable variance for the month and year-to-date. Sewer and water expenses had a favorable variance for the month and year-to-date. Sewer and water user charges had a favorable variance for the month, but unfavorable year-to-date.

CORRESPONDENCE

Karen MacArthur, Ernest Drive – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$32.40 (19,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Sean Kelly, East Street - Requesting relief of utility bill, due to high usage - irrigation. Based upon the information provided, an adjustment to the account could not be supported.

C & R Plumbing & Heating/Quigley – Requesting relief of utility bill, due to high usage - leaky irrigation zone valve. Based upon the information provided, an adjustment to the account could not be supported.

Robert Cook, Brick Ave. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$668.60 (111,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Maria Sanabia, Pensacola Rd. – Requesting relief of utility bill, due to broken pipe. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to grant a credit adjustment on the sewer charges in the amount of \$257.19 (50,000 gallons). Roll call vote: Miklosey-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Lisa O'Connor, Key West Rd. - Requesting relief of utility bill, due to high usage - irrigation. Based upon the information provided, an adjustment to the account could not be supported.

Sara Clarity, Penn Ave. South - Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$204.72 (52,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Maria Drexler, Falkenburgh Ave. – Requesting relief of utility bill, due to leaky expansion tank. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to grant a credit adjustment on the sewer charges in the amount of \$1,976.52 (274,000 gallons). Roll call

vote: Miklosey-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**NEW
BUSINESS**

New Administration Building - Mr. Knoeller discussed the latest plan for the new administration building. He stated a meeting was held to finalize the footprint of the building, which is 4,020 SF. It is 700 SF more than the present building. He stated dormers in the front of the building will be eliminated to provide access for solar panels. The stone veneer will remain in the front of building, and the rest of the building will have vinyl siding. The plan is to make this building extremely energy efficient, and all employees will be in a central location. The plan is to have the building completed within 18/24 months.

Mr. Knoeller stated the site has been cleared and Mr. Dittenhofer is preparing proposals as to where the building will be positioned. A big advantage for the Township is that water and sewer services will be extended across the road and will be available to their 10-acres of land.

Mr. Knoeller stated the present building will be turned over to the Township. Mr. Juliano stated the building will be the new senior/veterans building. He stressed that the Township is not selling real estate.

In regards to funding this project, Mr. Knoeller stated there is money put aside for the site work. As for the building, the plan is to do a short term note through a bank. More importantly, sewer and water rates will not be raised.

**OLD
BUSINESS**

There was no old business to discuss.

**PUBLIC BUSINESS/
COMMENT**

Regina Discenza, Sunset Drive – In reference to Wells 7 & 8 VFD, Mrs. Discenza asked what does “VFD” stand for. Mr. Dittenhofer stated Variable Frequency Drive.

Mrs. Discenza asked if there is a mailing address for the new building. Mr. Knoeller stated it is the Township’s responsibility to name the road. Mr. Juliano asked for suggestions. Mr. Woolf recommended naming the road after former LMUA Board member, Richard Kennedy.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$354,733.04 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt the above Resolution. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes Knoeller-Yes. Motion passed.

ADJOURNMENT There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary