

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
AUGUST 1, 2018**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, August 1, 2018 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, Ralph Lanuto, Alan Baker and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Frank Holman, auditor; Deborah Kramer, office manager and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee Liaison also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of July 11, 2018 - A motion was made by Mr. Lanuto and seconded by Mr. Masciale to approve the minutes of the Regular Meeting of July 11, 2018. Roll call vote: Lanuto-Yes; Masciale-Yes; Baker-Yes; Nosti-Abstain; Knoeller-Yes. Motion passed.

Closed Session Meeting of July 11, 2018 - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Closed Session Meeting of July 11, 2018. Roll call vote: Masciale-Yes; Lanuto-Yes; Baker-Yes; Nosti-Abstain; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending June 30, 2018 - Mr. Woolf summarized the cash balances for period ending June 30, 2018 as follows: Total cash balance for the unrestricted accounts were \$9,729,745.03, with earnings of \$5,323.08. Total cash balance for the restricted accounts held by the trustee were \$4,329,430.46, with earnings of \$3,637.14. Current period interest on the restricted and unrestricted accounts was \$8,960.22. Year-to-date earnings on all interest bearing accounts were \$79,298.79.

Resolution 2018-52 – Line Item Transfers – On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt *Resolution 2018-52, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Authorizing Transfer of Funds, 2018 Sewer and Water Budget*. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Electronic Document Conversion – Mr. Woolf requested authorization to advertise and receive bids for electronic document conversion. A motion was made by Mr. Nosti and seconded by Mr. Baker authorizing advertisement to receive bids for electronic document conversion. Roll call vote: Nosti-Yes; Baker-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Hill Street Water Tank Antenna – Mr. Woolf requested authorization to advertise and receive bids for Hill Street Water Tank Antenna. A motion was made by Mr. Nosti and seconded by Mr. Masciale authorizing advertisement to receive bids for Hill Street Water Tank Antenna. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2018-51 – Final Sewer and Water Approval – Lidl Grocery Store – Lidl U.S. Operations, LLC – Mr. Dittenhofer reported his office received the application and plans for final sewer and water approval for Lidl Grocery Store, Block 519, Lots 3.02 & 4.01. The applicant is proposing to construct a 35,962 SF grocery store at the intersection of Route 9 and Haines Street, in the southwest corner. The applicant proposes to connect to an existing OCUA manhole in Haines Street and extend 8” and 6” PVC sewer main to service the building. The applicant also proposes to wet tap the existing water main in Haines Street and install services for domestic use and fire protection. On recommendation by the Authority’s engineer, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to adopt *Resolution No. 2018-51, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Final Sewer and Water Approval, Lidl Grocery Store, Block 519, Lots 3.02 & 4.01, Lidl U.S. Operations, LLC*. Roll call vote: Masciale-Yes; Lanuto-Yes; Baker-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Change Order No. 1 – New Administration Building – On recommendation by the Authority’s engineer, a motion was made by Mr. Masciale and seconded by Mr. Nosti approving Change Order No. 1 representing as-built quantity adjustments, Municipal Lane full width paving and labor charges for a net contract increase of \$6,726.54. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

New Administration Building – Mr. Dittenhofer stated a meeting was held regarding the new administration building. Mr. Knoeller stated overall it was a good meeting. There are minor issues regarding the insulation and caulking of the ceiling before the

sheetrock is installed. There is also an issue with the site inspector, and he asked Pam Hilla of R&V to look into matter. Mr. Baker added the concrete is being redone.

ATTORNEY'S REPORT

New Administration Building – Mr. Dasti reported his office forwarded to the Township Attorney the deed information so the Township can convey the subject property to the Authority. Thereafter, the Authority will execute a deed of consolidation which will combine the Administration Building property and the Garage property into one new lot.

Dunkin Donuts – Mr. Dasti reported his office forwarded to the Ocean County Clerk for recording the Operations Agreement.

Rice Notice – Mr. Dasti reported his office forwarded to the Authority the recent decision concerning when Rice Notices are needed. Employees only need to be noticed if it is of an adverse nature.

Janus Decision – Mr. Dasti reported his office forwarded the synopsis of the recent U.S. Supreme Court Decision as it pertains to the Authority and how the Authority will deal in the future with members of the various unions.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended June 30, 2018 – Mr. Holman reported sewer revenues had an unfavorable variance and water revenues had a favorable variance for the month. Sewer and water expenses had an unfavorable variance for the month, and favorable year-to date. Sewer and water user charges had an unfavorable variance for the month.

CORRESPONDENCE

Linda Cherkos, Sunrise Blvd – Requesting relief of utility bill, due to a leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges, as well as a payment plan. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Abstain; Lanuto-Yes; Knoeller-Yes. Motion passed.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

PUBLIC COMMENT

Karen LaRochelle, Pelican Drive – Mrs. LaRochelle was present requesting a waiver on the water portion of her utility bill, due to a cracked water meter. She provided a video of the leaking water meter. Mr. Woolf stated the meter was cracked sometime during the January through April quarter. Mr. Nosti stated it is possible the meter cracked due to cold temperatures. Mr. Woolf stated he will investigate this matter and inform her of the decision.

Troy Burton – Mr. Nosti asked about the status of Mr. Burton’s six month review. Mr. Knoeller stated he spoke with Mr. Burton and informed him the personnel committee will meet to discuss this issue.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$1,201,022.89 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt the above Resolution. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary