

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JUNE 6, 2018**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, June 6, 2018 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Arthur Miklosey, and Alan Baker. Also present were Martin Buckley, attorney; Alan Dittenhofer, engineer; Brian Waldron, auditor; Deborah Kramer, office manager and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee Liaison also attended the meeting.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of May 2, 2018 - A motion was made by Mr. Miklosey and seconded by Mr. Masciale to approve the minutes of the Regular Meeting of May 2, 2018. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending April 30, 2018 - Mr. Woolf summarized the cash balances for period ending April 30, 2018 as follows: Total cash balance for the unrestricted accounts were \$10,461,762.98, with earnings of \$25,070.63. Total cash balance for the restricted accounts held by the trustee were \$4,042,985.21, with earnings of \$3,049.18. Current period interest on the restricted and unrestricted accounts was \$28,119.81. Year-to-date earnings on all interest bearing accounts were \$70,338.57.

Donation of Vehicle – Mr. Woolf stated the Township is requesting the Authority donate its 2002 Ford F250 truck that is no longer on the road. Mr. Knoeller stated if the Authority has no use for the vehicle it will be donated to the Township.

Resolution 2018-44 – Rejecting Bids – On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt *Resolution 2018-44, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Rejecting all Bids for 2018 Sewer Rehabilitation Televising and Cleaning Project*. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Resolution 2018-45 – Accept and Approve 2017 Audit – On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution 2018-45, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Accepting and Approving Audit, Fiscal Year December 31, 2017*. Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Resolution 2018-46 – Appointing Utility Billing Supervisor – On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt *Resolution 2018-46, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Appointing Mary D’Angelo to the Position of Utility Billing Supervisor*. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**BUSINESS
REPORT**

The business report was submitted for review.

CORRESPONDENCE

James Boturla, Predmore Ave. – Requesting relief of utility bill, due to broken pipe and meter. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$2,118.90 (168,000 gallons), as well as a payment plan to pay remaining balance of bill. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**ENGINEER’S
REPORT**

New Administration Building – Mr. Dittenhofer stated construction on the Administration building is on-going. Construction of the sewer extension is complete except for final paving. A progress meeting was held this morning and everything is on schedule. Mr. Knoeller he is very pleased with the progress. Mr. Dykoff stated Dan Megill, Director of Public Works, will help with the move to the new building if needed.

**ATTORNEY’S
REPORT**

New Administration Building – Mr. Buckley stated his office forwarded a letter to the Township attorney concerning the new Ordinance adopted by the Township as it affects the transfer of title to this property. His office is awaiting a metes and bounds description of the property from R&V in order to prepare the appropriate Deed by subdivision.

Fresenius Kidney Care – Mr. Buckley stated his office forwarded a letter to the Developer with the existing Operations Agreement previously entered into with representatives of Home Depot.

Fiesta Restaurant, LLC – Mr. Buckley stated his office forwarded a letter to the Developer with the existing Operations Agreement previously entered into with representatives of Home Depot.

107 North Main Street – Mr. Buckley stated his office forwarded to the Ocean County Clerk's Office for recording the fully executed Operations Agreement.

Sewer Rehabilitation – 2018 Contract – Mr. Buckley stated his office reviewed the bid documents, which have since been rejected.

Dunkin Donuts – Mr. Buckley stated his office prepared and forwarded the Operations Agreement to the Developer.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended April 30, 2018 – Mr. Waldron reported sewer and water revenues had a favorable variance for the month and year-to-date. Sewer and expenses had a favorable variance for the month, unfavorable on water. Sewer and water user charges had a favorable variance for the month.

CORRESPONDENCE

Mr. & Mrs. Fredrick, Laurel Blvd. – Requesting relief of utility bill, due to broken pipe in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$18.56 (10,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Robert Nicolich, Circle Dr. – Requesting relief of utility bill, due to broken pipe in house. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$439.00 (84,000 gallons). Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Julianne Lowerre, Panama Ct. – Requesting relief of utility bill, due to broken pipe in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$514.10 (77,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Allen Turner, Beach Blvd. – Requesting relief of utility bill, due to toilet leak. Since the basis of the leak was due to toilet issue, a waiver of the service charges could not be supported. The Board agreed to grant additional time to pay the past due balance.

Barbara Manetti, Hidden Harbour Pl. – Requesting water restoration fee. According to the Authority's rules and regulations, a waiver of this charge could not be supported.

Mr. Knoeller asked that credit adjustments of \$200.00 or less be handled administratively.

Joseph Bozzo, Molokai Dr. – Requesting relief of utility bill, due to a water leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$38.00 (19,000) gallons. Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

George Price, DeGuise St. – Requesting relief of utility bill, due to broken pipe in house. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to grant a credit adjustment on the sewer charges in the amount of \$294.77 (64,000) gallons. Roll call vote: Masciale-Yes; Miklosey-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Daniel LaRochelle, Pelican Dr. – Requesting relief of utility bill, due to a frozen meter. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$3,089.26 (414,000) gallons. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

James Jorgensen, Fairview Lane – Requesting relief of utility bill, due to a broken pipe on dock. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Miklosey and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$36.40 (15,000) gallons. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Katsianis, Frog Hollow Rd. – Requesting relief of utility bill, due to a filling swimming pool. A motion was made by Mr. Masciale and seconded by Mr. Baker to grant a one-time credit adjustment on the sewer charges in the amount of \$88.20 (21,000 gallons). Roll call vote: Masciale-Yes; Baker-Yes; Miklosey-No; Knoeller-Abstain. Motion passed.

**OLD
BUSINESS**

There was no old business to discuss.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$719,183.83 be and the same are hereby approved to be paid.

2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Miklosey and seconded by Mr. Masciale to adopt the above Resolution. Roll call vote: Miklosey-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary