

**LACEY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
JANUARY 8, 2020**

Pledge of Allegiance

**ROLL CALL**

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, January 8, 2020 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, Arthur Miklosey, Ralph Lanuto, Alan Baker and Paul DeNicola. Also present were Jerry Dasti, attorney; Alan Dittenhofer, engineer; Brian Waldron, auditor; Deborah Kramer, office manager and Edward A. Woolf, executive director. Nick Juliano, Lacey MUA/Township Committee Liaison also attended the meeting.

**“SUNSHINE  
LAW”  
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL  
OF MINUTES**

**Regular Meeting of December 4, 2019** - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Regular Meeting of December 4, 2019. Roll call vote: Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE  
DIRECTOR’S  
REPORT**

**Cash Balance Report - Period Ending November 30, 2019** – Mr. Woolf summarized the cash balances for period ending November 30, 2019 as follows: Total cash balance for the unrestricted accounts were \$11,398,921.03, with earnings of \$20,395.39. Total cash balance for the restricted accounts held by the trustee were \$5,819,825.33, with earnings of \$9,396.08. Current period interest on the restricted and unrestricted accounts was \$29,791.47. Year-to-date earnings on all interest bearing accounts were \$250,692.81.

**Amend 2020 Budget** – Mr. Woolf requested to amend the 2020 sewer budget in the amount of \$600,000.00. He explained the Authority went out to bid for repairs to the

sewer trunk line from Nautilus Boulevard to Oak Street. The bid pricing came in at around \$811,000.00, however, the money budgeted for sewer repairs was \$300,000.00. A motion was made by Mr. Masciale and seconded by Mr. Nosti to amend the 2020 sewer budget in the amount of \$600,000.00. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Resolution 2020-01 – Award Contract - Water Meters and Equipment 2020** – On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Nosti to adopt *Resolution 2020-01, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding Furnish & Delivery of Water Meters and AMI Smartpoint Radio Units 2020*. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Resolution 2020-02 – Award Contract – Water Treatment Chemicals 2020** – On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Nosti to adopt *Resolution 2020-02, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding the Contracts for the Supply of Water Treatment Chemicals for 2020*. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Resolution 2020-03 – Award Contract – Sewer Rehabilitation for Central Trunk Line** – On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt *Resolution 2020-03, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding the Contract for the Sewer Rehabilitation for the Central Trunk Line to North American Pipeline Services*. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

## **BUSINESS REPORT**

The business report was submitted for review.

## **ENGINEER'S REPORT**

**Resolution 2020-04 – Preliminary Sewer and Water Approvals – Holmes Avenue Subdivision – Brack Advisors, LLC** - Mr. Dittenhofer reported his office received the applications and plans for preliminary sewer and water approvals for Holmes Avenue Subdivision. The applicant is proposing to subdivide an existing lot and construct a single-family dwelling on the newly created lot. The applicant proposes to install a single sanitary sewer lateral to service the new lot connected to the existing sanitary sewer main in the street. On recommendation by the Authority's engineer, a motion was made by Mr. Miklosey and seconded by Mr. Nosti to adopt *Resolution No. 2020-04, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Holmes Avenue Subdivision, Brack Advisors, LLC, Block 1457, Lots 14-21*. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Resolution 2020-05 – Preliminary & Tentative Water Approval – Earie Way Water Main Extension – Leann Investments, LLC**. - Mr. Dittenhofer reported his office received the applications and plans for preliminary and tentative water approvals for Earie Way water main extension. The applicant is proposing to construct a 160 LF water

main extension within the right-of-way of Earie Way. The applicant proposes to install one ¾" polyethylene water service to service a future dwelling along the route of the main extension. On recommendation by the Authority's engineer, a motion was made by Mr. Nosti and seconded by Mr. Miklosey to adopt *Resolution No. 2020-05, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary and Tentative Water Approval, Earie Way Water Main Extension, Leann Investments, LLC, Block 1223, Lots 9-13*. Roll call vote: Nosti-Yes; Miklosey-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**New Administration Building** – Mr. Dittenhofer stated the project is complete. Contractor is preparing final closeout documents.

**Sanitary Sewer Clean and Televis** – Mr. Dittenhofer stated the bid opening was held January 3<sup>rd</sup> and being reviewed.

**Water Main Extension** – Mr. Dittenhofer reported his office is working on the design phase for the Route 9 water main extension project. He will request authorization to go out to bid at the February meeting. He pointed out the OCUA may have a concern about using their easement, and will be meeting with them to discuss this further. Mr. Knoeller asked Mr. Dittenhofer to incorporate work being done in-house when preparing the bid specifications.

## ATTORNEY'S REPORT

**Administration Building** – Mr. Dasti stated his office forwarded the punch list to the Authority's contractor. The contractor advised his reasoning as to why the punch list has not been completed. Mr. Dasti recommends meeting with the contractor to discuss it at greater length.

**Water Treatment Chemical Supplies 2020** – Mr. Dasti stated his office submitted a memorandum to the Authority concerning the "Made in America" provision in the bid documents. Based upon that memorandum his office prepared a Resolution recommending that the contract be awarded to the three lowest bidders.

**Sewer Rehab for Central Trunk Line** – Mr. Dasti stated he anticipates receiving bids from Remington & Vernick in response to the bid solicitation. Thereafter, his office will make a recommendation to the Authority.

## AUDITOR'S REPORT

**Accountant's Status Report – Month Ended November 30, 2019** – Mr. Waldron reported water and sewer revenues had an unfavorable variance for the month. Sewer and water expenses had a favorable variance for the month and year to date. Sewer and water user charges had an unfavorable variance for the month and year to date.

**Resolution 2020-06 – Approving the Sewer Capital Budget Amendment** – On recommendation by the auditor, a motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt Resolution 2020-06, approving the sewer capital budget amendment. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

## CORRESPONDENCE

**Mr. & Mrs. Neubauer, Laurel Blvd.** – Requesting relief for high usage due to pool fill and irrigation. A motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a one-time adjustment in the amount of \$301.06. Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Michael Kuligowski, Tamiami Rd.** – Requesting relief of utility bill, due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant a credit adjustment on the sewer charges in the amount of \$455.13. Roll call vote: Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Taco Bell** – Requesting relief of utility bill, due to high usage due to irrigation. A motion was made by Mr. Masciale and seconded by Mr. Nosti to grant a one-time adjustment in the amount of \$1,959.20. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Brandon Dean, Laurel Blvd.** – Requesting reimbursement of plumbing service fee due to sewer blockage. Mr. Woolf explained the customer had a sewer back up and they contacted a local sewer cleaning company who determined the blockage was on the LMUA side of the cleanout. However, the Authority has a policy that they are to be contacted first prior to customer contacting any outside contractor. This language is included on utility bill, as well as the website. Mr. Knoeller recommends this matter be investigated and Tabled to the next meeting.

**Stanley Kaminski, Buena Vista Rd.** – Requesting reimbursement due to tenant/landlord issue. Since the basis of the grievance is related to a tenant/landlord issue, a motion was made by Mr. Nosti and seconded by Mr. Masciale to offer a payment plan on past due balance. Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

Mr. Knoeller recommended when doing shut-offs for non-payment, and preventing theft of service, to place a lock on the curb stop and charge the customer the cost of the lock.

**Daniel Shelley, Ravine Dr.** – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Masciale to grant a credit adjustment on the sewer charges in the amount of \$1,253.83. Roll call vote: Nosti-Yes; Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Mindy Finer, Lake Barnegat Dr. North** – Requesting relief of utility bill, due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$226.80. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**Betty Johnson, East Hickory Dr.** – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by

Mr. Miklosey and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$398.62. Roll call vote: Miklosey-Yes; Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Helene Famularo, Sarasota Dr.** – Requesting relief of utility bill, due to outside faucet being left open. A motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant a credit adjustment on the sewer charges in the amount of \$632.87. Roll call vote: Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Jarrod Verge, Foxhollow Dr.** – Requesting relief of utility bill, due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant a credit adjustment on the sewer charges in the amount of \$419.00. Roll call vote: Masciale-Yes; Nosti-Yes; Lanuto-Yes; Miklosey-Yes; Knoeller-Yes. Motion passed.

**OLD  
BUSINESS**

There was no old business to discuss.

**NEW  
BUSINESS**

Mr. Knoeller asked Mr. Masciale and Mr. Lanuto to make recommendations of officers at the Reorganization meeting in February.

Mr. Dasti announced he will no longer be the attorney for the Lacey MUA, since he will now be the attorney for the Township. He outlined the accomplishments over his 30+ years of service with the Authority and thanked everyone who has contributed to those accomplishments past and present. On behalf of the Commissioners, Mr. Knoeller wished Mr. Dasti the best of luck and thanked him for his guidance throughout the years.

**PUBLIC BUSINESS/  
COMMENT**

There was no public comment.

**PAYMENT OF  
VOUCHERS**

**WHEREAS**, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

**NOW, THEREFORE, BE IT RESOLVED** by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$318,247.08 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt the above Resolution. Roll call vote: Masciale-Yes; Miklosey-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

**ADJOURNMENT**      There being no further business to discuss, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Michele Kennedy  
Executive Secretary