

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JANUARY 6, 2021**

Pledge of Allegiance

ROLL CALL

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, January 6, 2021. The meeting was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti (via teleconference), Arthur Miklosey (via teleconference), Ralph Lanuto, and Alan Baker. Also present were Brian Waldron, auditor; Christopher Dasti, attorney; Alan Dittenhofer, engineer; Deborah Kramer, office manager; Edward A. Woolf, executive director; Nick Juliano, Lacey Township liaison.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of December 2, 2020 - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Regular Meeting of December 2, 2020. Roll call vote: Masciale-Yes; Lanuto-Yes; Baker-Yes; Miklosey-Yes; Knoeller-Abstain. Motion passed.

**EXECUTIVE
DIRECTOR’S
REPORT**

Cash Balance Report - Period Ending November 30, 2020 – Mr. Woolf summarized the cash balances as follows: Total cash balance for the unrestricted accounts were \$12,031,490.71 with earnings of \$15,218.46. Total cash balance for the restricted accounts held by the trustee were \$3,871,109.49, with earnings of \$4,337.71. Current period interest on the restricted and unrestricted accounts was \$19,556.17. Year-to-date earnings on all interest bearing accounts were \$250,373.14.

Resolution 2021-01 – Award Contract – Water Treatment Chemicals – On recommendation by the executive director, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to adopt *Resolution 2021-01, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding Contract for the Water Treatment Chemical Supplies 2021*. Roll call vote: Miklosey-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2021-04 – Salary Increases – Non-Union, Non-Contract Employees – On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Miklosey to adopt *Resolution 2021-04, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Establishing Salary Increases for Non-Union, Non-Contract Employees of the Lacey Municipal Utilities Authority*. Roll call vote: Masciale-Yes; Miklosey-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Resolution 2021-05 – Transfer of Funds – On recommendation by the executive director, a motion was made by Mr. Lanuto and seconded by Mr. Masciale to adopt *Resolution 2021-05, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Authorizing Transfer of Funds, 2020 Sewer and Water Budgets*. Roll call vote: Lanuto-Yes; Masciale-Yes; Miklosey-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2021-02 – Tentative and Final Approvals – 2020 Equities, LLC. – On recommendation by the Authority's engineer, a motion was made by Mr. Miklosey and seconded by Mr. Lanuto to adopt *Resolution 2021-02, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Tentative and Final Sewer and Water Approval, Sunrise Plaza Restaurants, 2020 Equities, LLC, Block 314, Lot 29.07*. Roll call vote: Miklosey-Yes; Lanuto-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Resolution 2021-03 – Permit to Operate – Harbor Run – Ridgemont Homes, Inc. On recommendation by the Authority's engineer, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to adopt *Resolution 2021-03, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Permit to Operate, Sewer and water System, Harbor Run Major Subdivision, Phase 2, Blocks 1721.01, 1727.02, Various Lots, Ridgemont Homes, Inc.* Roll call vote: Masciale-Yes; Lanuto-Yes; Miklosey-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Solar Panel Evaluation – Administration Building – Mr. Dittenhofer stated bid specifications are being prepared for solar panel installation on both the administration building and maintenance building. Plant #2 will be included as an alternate.

BRIC FEMA Grant Application – Mr. Dittenhofer stated FEMA BRIC Grant Application has been completed and submitted for Island View Drive and Riverview Drive.

Repainting of Tank No. 1 – Mr. Dittenhofer stated interior bowl blasting and painting continues.

Column Investigation Well #7 – Mr. Dittenhofer stated A.C. Schultes is scheduled to reinstall pump with threaded column pipe.

Route 9 Watermain Extension – Mr. Dittenhofer stated a preconstruction meeting was held December 8, 2020, and a Notice to Proceed was issued December 15th. Mr. Knoeller asked when will paving and repaving of Route 9 begin, and what will be the Authority's responsibility. Mr. Dittenhofer stated the Authority approved a DOT Agreement for some utility relocations. The Township's engineer for Berkeley indicated that paving should start in the Spring.

ATTORNEY'S REPORT

Water Treatment Chemical Bids for Fiscal Year 2021 – Mr. Dasti stated his office reviewed the bids for the fiscal year 2021 water treatment chemicals. One of the bidders has been disqualified because their bid contained chemicals manufactured outside of the United States. His office has prepared a Resolution for consideration to award the bid for the 2021 lowest bidder.

Route 9 Water Main Extension – Mr. Dasti stated his office reviewed the insurance documents from the bidder for the project, as well as the project plans and have found same to be acceptable.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended November 30, 2020 – Mr. Waldron reported water and sewer revenues had a favorable variance for the month. Sewer expenses had a favorable variance for the month, but unfavorable on water. Sewer and water user charges had a favorable variance for the month.

CORRESPONDENCE

Bruce Halliday, Princeton Avenue – Requesting relief of utility bill due to running toilet. Since the basis of the excessive usage was due to a toilet issue, a waiver of the service charges could not be supported. A payment plan will be offered to customer. A motion was made by Mr. Miklosey and seconded by Mr. Masciale to offer customer payment plan to pay outstanding utility bill. Roll call vote: Miklosey-Yes; Masciale-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Kathy Mullery, Hilo Bay Drive – Requesting relief of utility bill due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Lanuto and seconded by Mr. Miklosey to grant an adjustment on the sewer charges in the amount of \$303.10 (69,000 gallons). Roll call vote: Lanuto-Yes; Miklosey-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Andrew Zahn, Maple Road – Requesting relief of utility bill due to a pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was

made by Mr. Masciale and seconded by Mr. Miklosey to grant an adjustment on the sewer charges in the amount of \$136.80 (22,000 gallons). Roll call vote: Masciale-Yes; Miklosey-Yes; Lanuto-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Lacey Elks – Requesting relief of utility bill due to a pipe leak in basement. Since the basis of the excessive usage was on an auxiliary meter and no sewer user charges exist, a waiver of the service charges could not be supported.

**OLD
BUSINESS**

There was no old business to discuss.

**NEW
BUSINESS**

Mr. Knoeller asked Mr. Masciale and Mr. Lanuto to make recommendations of officers at the Reorganization meeting in February.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$634,325.47 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Lanuto and seconded by Mr. Masciale to adopt the above Resolution. Roll call vote: Lanuto-Yes; Masciale-Yes; Miklosey-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

