

**LACEY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
DECEMBER 1, 2021**

Pledge of Allegiance

**ROLL CALL**

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, December 1, 2021. The meeting was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale (via teleconference), Jack Nosti, and Ralph Lanuto. Also present were Brian Waldron, auditor; Jerry Dasti, attorney; Alan Dittenhofer, engineer; Deborah Kramer, office manager; and Edward A. Woolf, executive director.

**“SUNSHINE  
LAW”  
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL  
OF MINUTES**

**Regular Meeting of November 3, 2021** - A motion was made by Mr. Nosti and seconded by Mr. Lanuto to approve the minutes of the Regular Meeting of November 3, 2021. Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE  
DIRECTOR'S  
REPORT**

**Cash Balance Report - Period Ending October 31, 2021** – Mr. Woolf summarized the cash balances as follows: Total cash balance for the unrestricted accounts were \$11,315,289.33, with earnings of \$13,568.82. Total cash balance for the restricted accounts held by the trustee were \$3,670,297.31, with earnings of \$3,698.66. Current period interest on the restricted and unrestricted accounts was \$17,267.48. Year-to-date earnings on all interest bearing accounts were \$174,919.29.

**Resolution 2021-47 – Transfer of Funds** – A motion was made by Mr. Lanuto and seconded by Mr. Nosti to adopt *Resolution 2021-47, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Authorizing Transfer of Funds, 2021 Water and Sewer Budget*. Roll call vote: Lanuto-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**2022 Professional Services** – Mr. Woolf requested authorization to advertise and receive proposals for 2022 Professional Services. A motion was made by Mr. Nosti and seconded by Mr. Lanuto authorizing the advertisement to receive proposals for 2022 Professional Services. Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Water Meters 2022** – Mr. Woolf requested authorization to advertise and receive bids for water meters 2022. A motion was made by Mr. Nosti and seconded by Mr. Lanuto authorizing the advertisement to receive bids for water meters 2022. Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

## **BUSINESS REPORT**

The business report was submitted for review.

## **ENGINEER'S REPORT**

**Resolution 2021-45 – Preliminary Sewer and Water Approval – Dream Home in the Pines** – On recommendation by the Authority's engineer, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt *Resolution 2021-45, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Dream Homes in the Pines, Block 226, Lots 15.02 & 15.03*. Mr. Knoeller asked that the developer indicate how many of the units will be COA units when they apply for tentative and final approvals. Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Resolution 2021-44 – Accept Maintenance Bond – Release Performance Bond – Final Payment – Solar Panel Installation** – On recommendation by the Authority's engineer, a motion was made by Mr. Lanuto and seconded by Mr. Nosti to adopt *Resolution 2021-44, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Accept Closeout Documents, Including Maintenance Guarantee, and Release of Performance Bond, Solar Panel Installation Project, KRN Contractors, LLC*. Roll call vote: Lanuto-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Mr. Dittenhofer reported there was discussion on retaining a broker for management of TREC Credits for the LMUA. Mr. Knoeller recommended obtaining phone quotes for the service.

**Antenna Read and Meter/MXU Replacement Phase 1** – Mr. Dittenhofer reported a pre-construction meeting was held on November 10<sup>th</sup> and notice to proceed was issued November 12<sup>th</sup>. Due to long lead time on equipment, installation of the fixed base antenna read system is anticipated for March of 2022.

**Cleaning, Televising Sewer Rehabilitation** – Mr. Dittenhofer reported base bid work has been completed by Sewer Rat, LLC including cleaning, televising and manhole rehabilitation. Due to extra money on the contract for if and where directed quantities, Lacey MUA has identified additional manhole rehabilitation in low lying areas to help reduce water infiltration. Mr. Woolf reported some of the manholes that were televised

by a contractor stated the leak could have been 20-30 gallons per minute. The Authority's maintenance staff have also been checking the manholes looking for leaks. He expects the OCUA bill to go down considerably.

**Pole Barn** – Mr. Dittenhofer reported construction is substantially complete. Overhead doors, interior/exterior finishes and pavement restoration is pending. His office issued recommendation for Payment No. 2 to Dutchman Contracting in the amount of \$33,190.64.

**Route 9 Water Service** – Mr. Dittenhofer reported a developer's agreement is being finalized for the NJDOT Permit Application and Plans for the Jack and Bore under Route 9. His office is preparing the plans and permit application.

## ATTORNEY'S REPORT

**AMR & Water Meter Upgrade** – Mr. Dasti reported his office reviewed the contract documents and recommend they be executed.

**Holtec Water Main Extension** – Mr. Dasti reported his office prepared a draft of the Developer's Agreement.

**Resolution 2021-46 – Accept and Authorize Developer's Agreement with Holtec** - On recommendation by the Authority's attorney, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt *Resolution 2021-46, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Accepting and Authorizing the Execution of a Proposed Developer's Agreement with Holtec International*. Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

## AUDITOR'S REPORT

**Accountant's Status Report – Month Ended October 31, 2021** – Mr. Waldron reported sewer and water revenues had a favorable variance for the month and year-to-date. Sewer and water expenses had a favorable variance for the month and year to date. User charges resulted in an unfavorable variance for the month for both water and sewer.

**Resolution 2021-43 – Adopt 2022 Budget** – A motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt Resolution 2021-43, adoption of 2022 Authority Budget. Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

## CORRESPONDENCE

**Ross Artale, Paddock Circle** – Requesting relief of utility bill due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant an adjustment on the sewer charges in the amount of \$663.60 (84,000 gallons). Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed. Mr. Woolf stated the customer's usage history is considerably high. He will investigate what the issue is.

**Gregory Brennan, Pineview Road** – Requesting relief of utility bill due pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant an adjustment on the sewer

charges in the amount of \$551.26 (97,000 gallons). Roll call vote: Nosti-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**OLD  
BUSINESS**

Mr. Knoeller suggested a laminated informative placard be placed near the solar guide broadcast panel that is located in the vestibule explaining what it represents to the public.

**NEW  
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/  
COMMENT**

**Regina Discenza, Sunset Drive** – Mrs. Discenza gave Mr. Woolf TREC contact information.

**PAYMENT OF  
VOUCHERS**

**WHEREAS**, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

**NOW, THEREFORE, BE IT RESOLVED** by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$477,877.31 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Lanuto and seconded by Mr. Nosti to adopt the above Resolution. Roll call vote: Lanuto-Yes; Nosti-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Michele Kennedy  
Executive Secretary

