

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
OCTOBER 6, 2021**

Pledge of Allegiance

ROLL CALL

A Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, October 6, 2021. The meeting was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, and Alan Baker. Also present were Brian Waldron, auditor; Jerry Dasti, attorney; Pam Hilla, engineer; Deborah Kramer, office manager; and Edward A. Woolf, executive director.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of September 1, 2021 - A motion was made by Mr. Masciale and seconded by Mr. Nosti to approve the minutes of the Regular Meeting of September 1, 2021. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR’S
REPORT**

Cash Balance Report - Period Ending August 31, 2021 – Mr. Woolf summarized the cash balances as follows: Total cash balance for the unrestricted accounts were \$11,461,289.77, with earnings of \$12,053.20. Total cash balance for the restricted accounts held by the trustee were \$3,439,946.47, with earnings of \$3,644.69. Current period interest on the restricted and unrestricted accounts was \$15,697.89. Year-to-date earnings on all interest bearing accounts were \$140,415.25.

Resolution 2021-35 – Award Contract – Water Meter Upgrades – A motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt *Resolution 2021-35, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Awarding a Contract for Water Meter Upgrades to Core & Main in the amount of \$599,025,00*. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Chemical Supplies – Mr. Woolf requested authorization to advertise and receive bids for 2022 chemical supplies. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Proposed 2022 Sewer and Water Budget - Mr. Woolf stated the Finance Committee discussed and reviewed the 2022 sewer and water budgets in detail. He prepared and submitted the proposed budgets for the Commissioners review. A motion was made by Mr. Nosti and seconded by Mr. Masciale to approve the 2022 water and sewer budgets. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2021-34 – Acceptance of Maintenance Bond – Release Performance Bond and Final Payment – Change Order No. 1 – Sewer Rehabilitation Project – On recommendation by the Authority's engineer, a motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt *Resolution 2021-34, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Acceptance of Maintenance Bond, Release of Performance Bond and Final Payment, Change Order No. 1, Sanitary Sewer Rehabilitation Project, North American Pipeline Services, LLC.* Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Solar System for Administration Building & Water Treatment Plant #2 – Mrs. Hilla reported construction has commenced at both the Administration building and the Water Treatment Plant and is approximately 95% complete. Her office recommends payment No. 4 in the amount of \$54,961.34.

Antenna Read and Meter/MXU Replacement Phase 1 – Mrs. Hilla reported specifications for the Phase 1 fixed base antenna read system and MXU replacements has been prepared. Notice to Bidders was issued September 1 and bid opening was held on September 22, 2021.

Cleaning, Televising Sewer Rehabilitation – Mrs. Hilla reported construction has commenced and the cleaning and televising of the mains is substantially complete. Rehabilitation of manholes is scheduled to start week of October 4th.

Pole Barn – Mrs. Hilla reported construction has commenced. Her office anticipates substantial completion of pole barn at the end of October. Exception will be for the overhead doors due to long lead times.

ATTORNEY'S REPORT

AMR & Water Meter Upgrade – Mr. Dasti reported his office reviewed the bid specs submitted by the sole bidder.

Cleaning & Televising Project S-3 – Mr. Dasti reported his office reviewed the contract documents and correspondence from R&V. A letter of approved has been forwarded to the executive director.

Legal Opinions – Mr. Dasti reported his office forwarded to the executive director a very important recent Appellate Division decision regarding vaccine mandates.

Pole Barn Application – Mr. Dasti reported his office forwarded to the executive director a copy of the Resolution adopted by the Planning Board. A notice to proceed has been issued to the contractor.

Sewer Rehabilitation for Central Trunk Line – Mr. Dasti reported his office reviewed all closeout documents including the maintenance guarantee. A Resolution has been prepared.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended August 31, 2021 – Mr. Waldron reported sewer and water revenues had a favorable variance for the month and year to date. Sewer and water expenses had a favorable variance for the month and year to date. User charges resulted in a favorable variance for the month for both water and sewer.

CORRESPONDENCE

Richard Wagenhoffer, Taurus Court– Requesting relief of utility bill due to leaky dock faucet. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$473.60 (74,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Orace Plummer, Elwood St. – New customer requesting relief of utility bill due to filling pool without meter. A motion was made by Mr. Masciale and seconded by Mr. Nosti to grant a one-time adjustment on the sewer charges in the amount of \$244.70 (38,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Jonathan Murray, Harbor Rd.– Requesting relief of utility bill due to broken pipe in vacant home. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$512.92 (93,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Halo, M Street– Requesting relief of utility bill due to expansion tank leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$537.34 (85,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Pamela Murphy, Tampa Rd. – Requesting relief of utility bill due to broken pipe in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$194.38 (45,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Theresa Sullivan, Wilbert Ave. – Requesting relief of utility bill due irrigation piping leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant a one-time adjustment on the sewer charges in the amount of \$483.70 (72,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Ciallella, Cedar Lake Point– Requesting relief of utility bill due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$521.40 (66,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Crystal Forberg, Pineway Dr. – Requesting relief of utility bill due to high usage. Since there was no justification for relief, a motion was made by Mr. Nosti and seconded by Mr. Baker to offer a payment plan and have the meter tested. Roll call vote: Nosti-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**OLD
BUSINESS**

Chairman Knoeller executed contract for Cleaning & Televising sewer – Sewer Rate Trenchless Solutions.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$369,929.69 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt the above Resolution. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

