

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
APRIL 6, 2022**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, April 6, 2022 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, Alan Baker, Karen MacArthur and Jeff Nilon. Also present were Brian Waldron, auditor; Pam Hilla, engineer; Christopher Dasti, Esq., attorney; Deborah Kramer, office manager, and Edward A. Woolf, executive director.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of March 2, 2022 - A motion was made by Mr. Masciale and seconded by Mr. Nosti to approve the minutes of the Regular Meeting of March 2, 2022. Roll call vote: Masciale-Yes; Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR’S
REPORT**

Cash Balance Report - Period Ending February 28, 2022- Mr. Woolf summarized the cash balances for period ending February 28, 2022 as follows: Total cash balance for the unrestricted accounts were \$12,156,979.83, with earnings of \$13,350.68. Total cash balance for the restricted accounts held by the trustee were \$2,597,307.05, with earnings of \$3,660.42. Current period interest on the restricted and unrestricted accounts was \$17,011.10. Year-to-date earnings on all interest bearing accounts were \$34,124.96.

Resolution 2022-23 – Shared Service Agreement with Toms River Municipal Utilities Authority - On recommendation by the executive director, a motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt

Resolution 2022-23, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Approving a Shared Services Agreement with the Toms River Municipal Utilities Authority. Roll call vote: Nosti-Yes; Masciale-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

OCUA - Mr. Woolf reported the OCUA flow usage is down for the month of February, which is approximately 14 million gallons less than last year. This equates to an approximate credit of \$56,000.00.

Safety Award - Mr. Woolf stated the Authority received a perfect score in complying with the safety incentive program from the New Jersey Joint Insurance Fund, and a five-year without a loss time accident. He thanked Darren Coraggio for doing an outstanding job with the Safety Program.

**BUSINESS
REPORT**

The business report was submitted for review.

**ENGINEER'S
REPORT**

Resolution 2022-25 – Tentative Sewer and Water Approval – AYRA Properties – On recommendation by the engineer, a motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt *Resolution 2022-25, Resolution of the Lacey Municipal Utilities, Tentative Sewer and Water Approval, AYRA Properties Subdivision, Various Blocks and Lots*. Roll call vote: Nosti-Yes; Masciale-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Resolution 2022-24 – Final Payment & Acceptance of Maintenance Bond – Dutchman Contracting, LLC – On recommendation by the engineer, a motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt *Resolution 2022-24, Resolution of the Lacey Municipal Utilities, Authorizing Final Payment and Acceptance of Maintenance Bond for Pole Barn Design and Construction Project*. Roll call vote: Nosti-Yes; Masciale-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Antenna Read and Meter/MXU Replacement I – Mrs. Hilla reported the installation of one (1) fixed base antenna read system has been completed and the second antenna is under construction. Core and Main is working to start integration of the fixed base system with LMUA's existing meters. Dual part radios are expected to be delivered in May. Portion of the meters are anticipated to be delivered in June for installation by LMUA.

Cleaning, Televising and Sewer Rehabilitation – Mrs. Hilla reported the project is substantially complete by Sewer Rat LLC, with some punch list work remaining. Her office is coordinating with the contractor to have final payment documents prepared and submitted to LMUA and attorney for approval. Final contract amount is \$253,427.50.

Route 9 Water Service – Mrs. Hilla reported RVE is coordinating with LMUA for the delivery and installation of the interconnect vaults on Route 9. This is anticipated in April.

Holtec Route 9 Service - Mrs. Hilla reported the NJDOT permit application and plans were submitted to NJDOT March 30, 2022.

ATTORNEY'S REPORT

Route 9 Easement (Parcel 154) Request for Site Access – Mr. Dasti reported his office has coordinated with the LSRP for the adjoining property owner and has received the fully executed Site Access and Indemnification Agreement, as well as proof of insurance. The property owner's environmental consultants are now coordinated with the Authority's engineer with regard to site access.

Covered Bridge Sports Complex - Mr. Dasti reported his office has prepared and received the executed Hold Harmless Agreement and insurance certification. The Applicant will now begin to undertake site improvements subject to the review of the Authority Engineer at their own cost and expense without NJDEP approval.

Pole Barn Design & Construction – Dutchman Contracting, LLC – Mr. Dasti reported his office reviewed documents from the Authority's engineer as well as the maintenance bond. A Resolution was prepared for the Authority to accept the maintenance bond and release the performance bond.

Shared Services Agreement with Toms River MUA – Mr. Dasti reported his office reviewed the Shared Services Agreement between the Authority and the TRMUA and find same acceptable as to form and content.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended February 28, 2022 – Mr. Waldron reported sewer revenues had an unfavorable variance for the month, however, favorable on water. Sewer and water expenses had a favorable variance for the month. Sewer user charges had a favorable variance for the month, but unfavorable water variance. The Authority can anticipate a credit of \$43,346 9,754 through the month of February from the OCUA.

Resolution 2022-21 – Accept and Approve 2020 Audit – On recommendation by the auditor, a motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt *Resolution 2022-21, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Accepting and Approving the Audit Ending Fiscal Year December 31, 2020*. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Mr. Waldron reported he will work with Mr. Woolf in comparing connection fee calculations, which is an annual statutory requirement. Additionally, a finance committee meeting will be scheduled to review the draft of the audit.

CORRESPONDENCE

Nicholas Onnembo, Lakeside Dr. South – Requesting relief of utility bill, due to hot water heater pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$147.20 (45,000

gallons). Roll call vote: Masciale-Yes; Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Bailey, Alpine St. – Requesting relief of utility bill, due to underground pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Nosti to grant an adjustment on the sewer charges in the amount of \$524.70 (80,000 gallons). Roll call vote: Masciale-Yes; Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**OLD
BUSINESS**

There was no old business to discuss.

**NEW
BUSINESS**

Mr. Knoeller stated Mr. Woolf has requested the Board to consider salary increases for a few employees at the next Board meeting. A presentation will be made at the next meeting for discussion.

**PUBLIC BUSINESS/
COMMENT**

Regina Discenza – Mrs. Discenza reported she has time stamped pictures of rock salt being used for snow clearing purposes in front of Kohl's department store, which is in violation of the Agreement. Mr. Dasti asked Mrs. Discenza to forward him and Mr. Woolf those pictures. Mrs. Discenza asked where the OCUA leaks found were. Mr. Woolf stated they were found in the Sunrise Beach area.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$417,050.32 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt the above resolution. Roll call vote: Masciale-Yes; Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary

