

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JULY 6, 2022**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, July 6, 2022 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Jack Nosti, Ralph Lanuto, Alan Baker, Karen MacArthur and Jeff Nilon. Also present were Brian Waldron, auditor; Alan Dittenhofer, P.E and Pam Hilla, P.E., engineers; Chris Dasti, Esq., attorney; Deborah Kramer, office manager and Edward A. Woolf, executive director.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of June 1, 2022 - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Regular Meeting of June 1, 2022. Roll call vote: Masciale-Yes; Lanuto-Yes; Baker-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

Closed Session Meeting of June 1, 2022 - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Closed Session Meeting of June 1, 2022. Roll call vote: Masciale-Yes; Lanuto-Yes; Baker-Yes; Nosti-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending May 31, 2022- Mr. Woolf summarized the cash balances for period ending May 31, 2022 as follows: Total cash balance for the unrestricted accounts were \$9,946,663.04, with earnings of \$13,516.85. Total cash balance for the restricted accounts held by the trustee were \$2,722,824.35, with earnings of \$4,593.34. Current period interest on the

restricted and unrestricted accounts was \$18,110.19. Year-to-date earnings on all interest bearing accounts were \$86,837.41.

Resolution 2022-34 – Award Fair and Open Contract – Uniform Services – On recommendation by the executive director, a motion was made by Mr. Lanuto and seconded by Mr. Nosti to adopt *Resolution 2022-34, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Award Fair and Open Contract Uniform Services to Cintas Corporation*. Roll call vote: Lanuto-Yes; Nosti-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Truck Driver/Equipment Operator – Job Description - Mr. Woolf requested the current job description for Truck Driver/Equipment Operator be amended to require a minimum of three years of documented experience operating heavy equipment, such as backhoes, excavators, skid steers, front end loaders and dump trucks. Also, a minimum of three (3) years' experience excavating and restoring roadways. Must be familiar with New Jersey Mark out laws. A motion was made by Mr. Masciale and seconded by Mr. Nosti authorizing the amendment of the Truck Driver/Equipment Operator job description. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

OCUA – Mr. Woolf reported the OCUA held their annual rate hearing and there will be no increase on the bulk sewage disposal rate.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2022-35 – Final Sewer and Water Approval – Covered Bridge Sports Complex – On recommendation by the engineer, a motion was made by Mr. Masciale and seconded by Mr. Nosti to adopt *Resolution 2022-35, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Final Sewer and Water Approval, Covered Bridge Sports Complex, Block 314, Lots 22-26*. Resolution will be amended to include language for snow clearing materials. Mr. Dasti will prepare Operations Agreement for applicant with snow clearing material language. Roll call vote: Masciale-Yes; Nosti-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Resolution 2022-36 – Preliminary Sewer and Water Approval – Ridgmont Homes, Inc. – Oakview Manor, Various Blocks and Lots – On recommendation by the engineer, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to adopt *Resolution 2022-36, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Ridgmont Homes, Inc. – Oakview Manor – Various Blocks and Lots*. Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Ayra Properties – RVE recommends the endorsement of NJDEP TWA and OCUA Permits.

Resolution 2022-37 – Preliminary Sewer and Water Approval – Stephen & Elayne Martin – On recommendation by the engineer, a motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt *Resolution 2022-37, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Stephen & Elayne Martin, Block 184, Lot 4.01*. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Antenna Read and Meter/MXU Replacement I – The installation of both fixed base antenna read systems has been completed and Core and Main is working on the integration of the fixed base system with LMUA's existing meters. Partial delivery of dual port radios is anticipated to be delivered in July for installation by Lacey MUA.

Cleaning, Televising and Sewer Rehabilitation – All punch list work has been completed by Sewer Rat, LLC. RVE will process final payment once the contractor to have final payment documents prepared and submitted to Lacey MUA and the Attorney for approval.

Route 9 Water Service – The interconnection vaults have been installed. RVE prepared RFQ for the installation of the interior piping, which were received July 1st. Lowest bidder was under the bid threshold and RVE recommends proceeding at this time.

Holtec Route 9 Service - NJDOT permit application and plans were approved. Holtec is responsible for construction is currently obtaining final quotes for construction.

Beach Boulevard Sewer Rehabilitation – R&V is preparing bid specifications for the sewer rehabilitation project. Preliminary plans and Technical Specifications have been completed and will be reviewed with the Lacey MUA prior to bidding. RVE will be bidding this project in July.

Meter Replacement Phase 2 – R&V is preparing bid specifications for the Phase 2 meter replacement. RVE anticipates bidding this project in August.

ATTORNEY'S REPORT

Holtec International – Mr. Dasti reported his office sent correspondence to the representatives of Holtec reminding them that pursuant to the terms of the Developer's Agreement, Holtec is required to cover the cost of the Authority's professional staff with regard to the design work and implementation of the project. Holtec is coordinating with RVE with regard to this matter.

AUDITOR'S REPORT

Accountant's Status Report – Month Ended May 31, 2022 – Mr. Waldron reported sewer and water revenues had a favorable variance for the month. Sewer and water expenses had an unfavorable variance for the month, favorable year-to-date. Sewer user charges had a favorable variance for the month,

unfavorable on water. The Authority can anticipate a credit of \$54,381.00 through the month of May from the OCUA.

CORRESPONDENCE

Mildred Lebron, Davis Avenue – Requesting relief of utility bill, due to leaky pipe leak in basement. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Mr. Lanuto to grant an adjustment on the sewer charges in the amount of \$380.72 (72,000 gallons). Roll call vote: Nosti-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Denise Froberg, Pineway Drive – Customer was present requesting relief of utility bill due to leaky toilet bowl tanks. Since this is a toilet issue, no relief can be justified. A payment plan will be offered. A motion was made by Mr. Nosti and seconded by Mr. Masciale to offer customer payment plan, without penalty or interest accruing. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

OLD BUSINESS

Resolution 2022-38 – Salary Increase – Edward Woolf – Resolution was executed memorializing action taken June 1, 2022 authorizing salary increase for Edward Woolf.

Resolution 2022-33 – Revised Meeting Schedule – Resolution was executed memorializing action taken June 1, 2022 authorizing revised regular meeting schedule.

NEW BUSINESS

There was no new business to discuss.

PUBLIC BUSINESS/ COMMENT

There was no public business/comment.

PAYMENT OF VOUCHERS

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$159,675.57 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Nosti and seconded by Mr. Masciale to adopt the above resolution. Roll call vote: Nosti-Yes; Masciale-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary