

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
JUNE 1, 2022**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, June 1, 2022 and was called to order at 6:30 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Ralph Lanuto, Alan Baker, Karen MacArthur and Jeff Nilon. Also present were Evan Jensen, auditor; Alan Dittenhofer, P.E and Pam Hilla, P.E., engineer; Chris Dasti, Esq., attorney; Deborah Kramer, office manager; Mark Dykoff, Lacey Township liaison and Edward A. Woolf, executive director.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular Meeting of May 4, 2022 - A motion was made by Mr. Masciale and seconded by Ms. MacArthur to approve the minutes of the Regular Meeting of May 4, 2022. Roll call vote: Masciale-Yes; MacArthur-Yes; Baker-Yes; Lanuto-Abstain; Knoeller-Yes. Motion passed.

Closed Session Meeting of May 4, 2022 - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Closed Session Meeting of May 4, 2022. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending April 30, 2022- Mr. Woolf summarized the cash balances for period ending April 30, 2022 as follows: Total cash balance for the unrestricted accounts were \$9,445,098.91, with earnings of \$15,137.93. Total cash balance for the restricted accounts held by the trustee were \$2,623,067.87, with earnings of \$3,725.95. Current period interest on the

restricted and unrestricted accounts was \$18,863.88. Year-to-date earnings on all interest bearing accounts were \$69,722.71.

Resolution 2022-32 – Purchase of Combination Jet/Vacuum Sewer Cleaner Truck – On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to adopt *Resolution 2022-32, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Purchase of a Combination Jet/Vacuum Sewer Cleaner Truck*. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

OCUA - Mr. Woolf reported OCUA flows continue to be monitored. Through the month of April when compared to last year, the Authority is down by 25 million gallons per year, which is equivalent to approximately \$100,000.00. 2021.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2022-31 – Preliminary Sewer and Water Approval – Patrick Gravino – Pershing Avenue – On recommendation by the engineer, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to adopt *Resolution 2022-31, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Patrick Gravino, Pershing Avenue, Block 1250, Lots 18-23*. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Antenna Read and Meter/MXU Replacement I – The installation of both fixed base antenna read systems has been completed and Core and Main is working to start integration of the fixed base system with LMUA's existing meters. Partial delivery of dual port radios were delivered, meters and additional radios are anticipated to be delivered in June for installation by Lacey MUA.

Cleaning, Televising and Sewer Rehabilitation – The project is substantially complete by Sewer Rat LLC, with some punch list work remaining. R&V is coordinating with the contractor to have final payment documents prepared and submitted to LMUA and attorney for approval. Final contract amount is \$253,427.50.

Route 9 Water Service – The interconnection vaults have been installed. R&V prepared RFQ for the installation of the interior piping within the interconnection vaults. Waiting on quotes.

Holtec Route 9 Service - NJDOT permit application and plans were submitted to NJDOT March 30th. Permit has been issued by NJDOT.

Beach Boulevard Sewer Rehabilitation – R&V is preparing bid specifications for the sewer rehabilitation project.

Meter Replacement Phase 2 – R&V is preparing bid specifications for the Phase 2 meter replacement.

**ATTORNEY'S
REPORT**

Covered Bridge Sports Complex – Mr. Dasti reported his office reviewed correspondence from NJDEP regarding permitting, and the matter is being reviewed by the Authority's engineer.

**AUDITOR'S
REPORT**

Accountant's Status Report – Month Ended April 30, 2022 – Mr. Jensen reported sewer revenues had a favorable variance for the month, unfavorable on water. Sewer and water expenses had a favorable variance for the month. Sewer user charges had a favorable variance for the month, unfavorable on water. The Authority can anticipate a credit of \$65,347.00 through the month of April from the OCUA.

Connection Fee Calculation – Mr. Jensen submitted the chargeable connection fee calculation for review. At this time, the Authority will not increase the connection fee rates.

CORRESPONDENCE

Fred Ellinger, Shenandoah Drive– Requesting relief of utility bill, due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to grant an adjustment on the sewer charges in the amount of \$420.86 (78,000 gallons). Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**OLD
BUSINESS**

Resolution 2022-28 – Merit Increase – Michele Kennedy – Resolution was executed memorializing action taken May 4, 2022 authorizing merit increase for Michele Kennedy.

Resolution 2022-29 – Merit Increase – Deborah Kramer – Resolution was executed memorializing action taken May 4, 2022 authorizing merit increase for Deborah Kramer.

Resolution 2022-30 – Merit Increase – Debra Cardullo – Resolution was executed memorializing action taken May 4, 2022 authorizing merit increase for Debra Cardullo.

**NEW
BUSINESS**

Mr. Knoeller stated there was discussion about changing the regular meeting start time from 6:30 p.m. to 6:00 p.m. beginning with the August meeting. A motion was made by Mr. Masciale and seconded by Mr. Lanuto to change the regular meeting start time to 6:00 p.m. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**CLOSED
SESSION**

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975 permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. The public shall be excluded from discussion of action upon the hereinafter specified subject matter.
2. The general nature of this closed session concerns personnel matters.
3. It is anticipated at this time that the above-stated matters will be made public once this matter have been resolved.
4. This resolution shall take effect immediately.

A motion was made by Mr. Baker and seconded by Mrs. MacArthur to adopt the above resolution. Roll call vote: Baker-Yes; MacArthur-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion approved.

Separate minutes were kept on the above closed session.

**RE-OPEN
MEETING**

A motion was made and seconded to return to open session. Motion unanimously carried.

Edward Woolf- A motion was made by Mr. Masciale and seconded by Mr. Lanuto approving a salary increase for Edward Woolf retroactive to January 1, 2022. Roll call vote: Masciale-Yes; Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$1,023,042.47 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Lanuto and seconded by Mr. Masciale to adopt the above resolution. Roll call vote: Lanuto-Yes; Masciale-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary