

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
MARCH 1, 2023**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, March 1, 2023 and was called to order at 6:00 p.m. by James Knoeller, Chairman. Other members present were Jack Nosti, Alan Baker, Karen MacArthur and Jeff Nilon. Also present were Brian Waldron, auditor; Alan Dittenhofer and Trace Dittenhofer, engineers; Chris Dasti, Esq., attorney; and Edward A. Woolf, executive director.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular & Reorganization Meeting of February 1, 2023 - A motion was made by Ms. MacArthur and seconded by Mr. Nilon to approve the minutes of the Regular and Reorganization Meeting of February 1, 2023. Roll call vote: MacArthur-Yes; Nilon-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**COMMITTEE
APPOINTMENTS**

The Committee Appointments were distributed to the Board.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending January 31, 2023 - Mr. Woolf summarized the cash balances as follows: Total cash balance for the unrestricted accounts were \$9,088,219.08, with earnings of \$20,713.07. Total cash balance for the restricted accounts held by the trustee were \$1,581,793.68, with earnings of \$7,533.83. Current period interest on the restricted and unrestricted accounts was \$28,246.90. Year-to-date earnings on all interest bearing accounts were \$28,246.90.

Public Officials Training – Mr. Woolf stated the annual public officials training has been scheduled for Wednesday, April 5, 2023 at 5:30 p.m. p.m. prior to the Board

meeting. A \$250.00 reduction in the annual insurance premium will be given for each commissioner that attends the training.

Resolution 2023-24 – Accept and Approve 2021 Audit – On recommendation by the executive director, a motion was made by Ms. MacArthur and seconded by Mr. Nilon to adopt *Resolution 2023-24, Resolution of the Lacey Municipal Utilities Authority, County of Ocean State of New Jersey, Accepting and Approving the Audit Ending Fiscal Year December 31, 2021*. Roll call vote: MacArthur-Yes; Nilon-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Safety Award - Mr. Woolf stated the Authority received a perfect score in complying with the safety incentive program from the New Jersey Joint Insurance Fund. He thanked Darren Coraggio for doing an outstanding job with the Safety Program.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Antenna Read and Meter/MXU Replacement Phase I – The installation of both fixed base antenna read systems has been completed and Core and Main has completed the integration of the fixed base system with Lacey MUA's existing meters. All MXUs per the contract have been delivered to Lacey MUA. Lacey MUA will be completing the meter and MXU installations in house. RVE will work on preparing final closeout documents with Core and Main.

Route 9 Water Service – RVE is working with Lacey MUA to have electric run to the vault, no change.

Holtec Route 9 Service – Holtec has ordered requested meters, long lead time on meter is anticipated, no change.

Beach Boulevard Sewer Rehabilitation – Work is substantially complete. There is some punch list items that remain.

Meter Replacement Phase 2 – Contracts were issued to Core and Main, LLC, upon receipt and signature by Lacey MUA a Notice to Proceed will be issued.

Water Treatment Plant #2 Replacement Generator and Diesel Tank – RVE is in the process of preparing bid plans and specifications for this project for bidding. Draft bid plans and specifications will be reviewed with Lacey MUA for bidding in March.

Water Treatment Plant #1 Expansion Report – RVE prepared a preliminary report on the expansion of Treatment Plant No. 1 to increase filtration capacity for the plant. RVE have a pre-application meeting with NJDEP to discuss the expansion of the plant. Expansion of the plant will be permitted. There are no restrictions on running Wells 7 & 8 simultaneously. Mr. Knoeller asked RVE to also concentrate on the proposals for the 2nd phase, which will provide larger filtration capacity and make a presentation to the Board.

**ATTORNEY'S
REPORT**

Operations Agreement with Agree Realty (Home Depot Site) – Mr. Dasti reported his office received confirmation from the property manager they will be reimbursing the Authority the sum of \$5,000.00 to cover all time and expenses related to the property manager and/or its contractor use of rock salt. Check has been received.

Meter Replacement Phase II – Mr. Dasti reported his office reviewed the contract documents from the Authority's engineer and recommend execution of same.

**AUDITOR'S
REPORT**

Accountant's Status Report – Month Ended January 31, 2023 – Mr. Waldron reported sewer revenues had a favorable variance, unfavorable on water. Sewer and water expenses had a favorable variance for the month. Sewer user charges had a favorable variance for the month, unfavorable for water. The Authority can anticipate a credit of \$400.00 through the month of January. Woolf – we received a credit of \$69,000 of our 2023 disposal fee from the OCUA.

CORRESPONDENCE

James Siragusa, Penn Ave. N. – Requesting relief of utility bill, due to pipe leak. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Ms. MacArthur to grant an adjustment on the sewer charges in the amount of \$258.55 (37,000 gallons). Roll call vote: Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Nicole Christ, Greenwood Lane – Requesting relief of utility bill, due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Nosti and seconded by Ms. MacArthur to grant an adjustment on the sewer charges in the amount of \$264.54 (59,000 gallons). Roll call vote: Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Figuer, Quail Lane S. – Requesting relief of utility bill, due to water meter issue. Since the issue was with a faulty water meter, a motion was made by Mr. Nosti and seconded by Ms. MacArthur to grant an adjustment in the amount of \$172.44. Roll call vote: Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**OLD
BUSINESS**

There was no old business to discuss.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$1,571,136.91 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Nosti and seconded by Ms. MacArthur to adopt the above resolution. Roll call vote: Nosti-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

ADJOURNMENT There being no further business to discuss, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary