

**LACEY MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING
MARCH 6, 2024**

Pledge of Allegiance

ROLL CALL

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, March 6, 2024 and was called to order at 6:00 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Ralph Lanuto, Alan Baker, Karen MacArthur and Jeff Nilon. Also present were Brian Waldron, auditor; Troy Dittenhofer and Trace Dittenhofer, engineers; Chris Dasti, Esq., attorney; Mark Dykoff, Township Liaison, Deborah Kramer, office manager, and Edward A. Woolf, executive director.

**“SUNSHINE
LAW”
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL
OF MINUTES**

Regular & Reorganization Meeting of February 7, 2024 - A motion was made by Mr. Masciale and seconded by Mr. Lanuto to approve the minutes of the Regular & Reorganization Meeting of February 7, 2024. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE
DIRECTOR'S
REPORT**

Cash Balance Report - Period Ending January 31, 2024 - Mr. Woolf summarized the cash balances for period ending January 31, 2024 as follows: Total cash balance for the unrestricted accounts were \$10,030,183.07 with earnings of \$45,097.08. Total cash balance for the restricted accounts held by the trustee were \$609,957.85 with earnings of \$6,390.21. Current period interest on the restricted and unrestricted accounts was \$51,487.29. Year-to-date earnings on all interest bearing accounts were \$51,487.29.

Resolution 2024-23 – Award Contract – Water Treatment Plant Static Mixer & Valve Replacement – On recommendation by the executive director, a motion was

made by Mr. Masciale and seconded by Mr. Lanuto to adopt *Resolution 2024-23, Award of Contract, Water Treatment Plant Static Mixer & Valve Replacement, TKT Construction Co., Inc.* in the amount of \$416,100.00. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Resolution 2024-21 – Award Contract – Water Meters and AMI Smartpoint Radio Units – On recommendation by the executive director, a motion was made by Mr. Lanuto and seconded by Mr. Masciale to adopt *Resolution 2024-21, Award of Contract, Water Meters and AMI Smartpoint Radio Units, Core & Main* in the amount of \$79,750.00. Roll call vote: Lanuto-Yes; Masciale-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

BUSINESS REPORT

The business report was submitted for review.

ENGINEER'S REPORT

Resolution 2024-22 – Amended Preliminary & Tentative Sewer and Water Approval – M & T at Lacey – Mr. Dittenhofer submitted the final water and sewer compliance review letter. Mr. Knoeller stated he has an issue with the project originally being approved for condo use, then revising it to apartment use. He recommends the Authority change some of its rules and regulations regarding the connection fees and usage fees for apartments. The Authority can amend its connection fee schedule to address that. Mr. Knoeller asked Mr. Dittenhofer and Mr. Dasti to amend the fee schedule for apartment uses. A rate hearing will be held at 5:30 on April 3rd before the regular meeting to discuss potentially changing the rates. Therefore, this Resolution is tabled until further notice. Mr. Trace Dittenhofer recommends the EDU projections on each of the units is based on what the NJDEP standard is.

Final Water and Sewer Compliance Review – Lacey Family Apartments – Mr. Dittenhofer reported a compliance review of all conditions for final review have been met.

Antenna Read and Meter/MXU Replacement I – The installation of both fixed base antenna read systems has been completed and Core and Main has completed the integration of the fixed base system with Lacey MUA's existing meters. The Authority is currently installing meters under this phase.

Route 9 Water Service – Site light to be installed by JCP&L. Valve actuators, lighting, sump pumps, and heaters to be installed in the vaults.

Holtec Route 9 Service – Holtec has completed the water service installation under Route 9 and will submit to the Authority for initiation of service upon completion of Bacteria and Pressure Testing of the installed improvements. Potable water service to be placed in water in March.

Meter Replacement Phase 2 – All radios and meters in Phase 2 will be furnished no later than March 31, 2024.

Water Treatment Plant #2 Replacement Generator and Diesel Tank – Automatic transfer switch has been received by the Authority and a delivery date of June 2024 has been provided for the generator.

Water Treatment Plant #1 Expansion – RVE has prepared a conceptual plan for submission to NJDEP Bureau of Water System Engineering.

Water Treatment Plant #2 Valve Replacement – RVE has opened bids for this project and recommends awarding the base bid and alternate bid in the total amount of \$416,100.00 to TKT Construction.

**ATTORNEY'S
REPORT**

Water Meter Bids 2024 – Mr. Dasti reported his office reviewed the bid received by the Authority for Water Meter Bid 2024 project. The bid can be awarded subject to the Authority's budgetary constraints.

**AUDITOR'S
REPORT**

Accountant's Status Report – Month Ended January 31, 2024 – Mr. Waldron reported sewer revenues had an unfavorable balance for the month, favorable on water. Sewer expenses had a favorable variance for the month, unfavorable on water. Sewer and water user charges had an unfavorable variance for the month.

CORRESPONDENCE

Louise Schneider, Braemore Court – Requesting relief of utility bill, due to pipe leak in crawl space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Lanuto and seconded by Mr. Masciale to grant an adjustment on the sewer charges in the amount of \$245.00. Roll call vote: Lanuto-Yes; Masciale-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Mr. & Mrs. Miller, Llewellyn Parkway – Requesting relief of utility bill, due to high usage due to outside water use. A motion was made by Ms. MacArthur and seconded by Mr. Lanuto to grant an adjustment on the sewer charges in the amount of \$809.06 (123,000 gallons). Roll call vote: MacArthur-Yes; Lanuto-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

Louisa Faccone, Evans Street – Requesting relief of utility bill, due to pipe leak in crawls space. Since the water from the leak did not go into the sewer system, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to grant an adjustment on the sewer charges in the amount of \$361.66. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**OLD
BUSINESS**

Resolution 2024-20 – Letter of No Interest – Resolution memorializing action taken February 7, 2024 approving a Letter of No Interest for Minor Subdivision & Lot Consolidation, Spoon bill Court was executed.

**NEW
BUSINESS**

There was no new business to discuss.

**PUBLIC BUSINESS/
COMMENT**

There was no public business/comment.

**PAYMENT OF
VOUCHERS**

WHEREAS, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

NOW, THEREFORE, BE IT RESOLVED by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$1,098,953.38 be and the same are hereby approved to be paid.

2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Lanuto and seconded by Mr. Masciale to adopt the above resolution. Roll call vote: Lanuto-Yes; Masciale-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

Mr. Dykoff informed the Board that he has decided not to seek reelection and his term ends January 1, 2025. He thanked the Board for being a liaison to the Authority.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Michele Kennedy
Executive Secretary