

**LACEY MUNICIPAL UTILITIES AUTHORITY  
REGULAR MEETING  
DECEMBER 4, 2024**

Pledge of Allegiance

**ROLL CALL**

The Regular Meeting of the Lacey Municipal Utilities Authority was held on Wednesday, December 4, 2024, and was called to order at 6:00 p.m. by James Knoeller, Chairman. Other members present were Michael Masciale, Ralph Lanuto, Alan Baker and Karen MacArthur. Also present were Brian Waldron, auditor; Trace and Alan Dittenhofer, engineers; Chris Dasti, Esq., attorney; Deborah Kramer, office manager, Troy Burton, executive director and Mark Dykoff, Township Liaison.

**“SUNSHINE  
LAW”  
STATEMENT**

Mr. Knoeller read the following statement.

Notice of this meeting was adequately provided pursuant to Public Law 1975, Chapter 231.

Such Notice was posted at both the Lacey Township Municipal Building and at the Office of the Lacey Municipal Utilities Authority, Forked River, New Jersey.

Such Notice was forwarded to the following newspapers:

- a. Asbury Park Press
- b. Atlantic City Press

Such Notice was also forwarded to the Lacey Township Clerk for posting and filing.

**APPROVAL  
OF MINUTES**

**Regular Meeting of November 6, 2024** - A motion was made by Mr. Masciale and seconded by Ms. MacArthur to approve the minutes of the Regular Meeting of November 6, 2024. Roll call vote: Masciale-Yes; MacArthur-Yes; Lanuto-Abstain; Baker-Yes; Knoeller-Yes. Motion passed.

**EXECUTIVE  
DIRECTOR'S  
REPORT**

**Cash Balance Report - Period Ending October 31, 2024** - Mr. Burton summarized the cash balances for period ending October 31, 2024 as follows: Total cash balance for the unrestricted accounts were \$10,187,973.75, with earnings of \$95,320.62. Total cash balance for the restricted accounts held by the trustee were \$1,074,192.30, with earnings of \$6,412.08. Current period interest on the restricted and unrestricted accounts was \$101,732.70. Year-to-date earnings on all interest bearing accounts were \$673,932.41.

**Resolution 2024-68 – Transfer of Funds** - On recommendation by the executive director, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to adopt *Resolution 2024-68, Resolution of the Lacey Municipal Utilities Authority, County of*

*Ocean, State of New Jersey, Transfer of Funds.* Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**Resolution 2024-67 – Award Contract – 2025 Water Treatment Chemical Supplies -**  
On recommendation by the executive director, a motion was made by Ms. MacArthur and seconded by Mr. Masciale to adopt *Resolution 2024-67, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Award Contract for 2025 Water Treatment Chemicals.* Roll call vote: MacArthur-Yes; Masciale-Yes; Lanuto-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**Pump Maintenance & Repairs 2025** – The executive director requested approval to advertise and receive bids for Pump Maintenance & Repairs 2025. Roll call vote: MacArthur-Yes; Baker-Yes; Lanuto-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**Professional Services 2025** – The executive director requested approval to advertise and receive bids for professional services 2025. Roll call vote: Masciale-Yes; MacArthur-Yes; Baker-Yes; Lanuto-Yes; Knoeller-Yes. Motion passed.

Mr. Burton reported the Authority passed the most recent NJDEP water allocation inspection and there are no open violations.

## **BUSINESS REPORT**

The business report was submitted for review.

## **ENGINEER'S REPORT**

**Resolution 2024-69 – Preliminary Sewer and Water Approval – Katsianis Brothers, LLC** - On recommendation by the authority's engineer, a motion was made by Mr. Masciale and seconded by Mr. Lanuto to adopt *Resolution 2024-69, Resolution of the Lacey Municipal Utilities Authority, County of Ocean, State of New Jersey, Preliminary Sewer and Water Approval, Katsianis Brothers, LLC, Block 1428, Lots 1-4, 5.02.* Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Referencing this project, Mr. Knoeller stated an ordinance was passed that each EDU unit must have its own water meter. Since they are adding four more units, each will have its own water meter. Trace Dittenhofer stated this is correct, adding during preliminary approval they will be required to install designated water and sewer services and ultimately water meters for each individual unit. Mr. Knoeller stated he would like the language stated during preliminary approvals and in the Resolution so everyone has a clear understanding of what the expectations are going to be once they start construction.

**Route 9 Water Service** – Vault installation is complete.

**Water Treatment Plant #2 Replacement Generator and Diesel Tank** – Construction in progress.

**Water Treatment Plant #1 Expansion** – RVE has submitted revised water allocation permit inventory to Bureau of Water Allocation.

**Water Treatment Plant #2 Valve Replacement** – Work substantially complete. Static mixer install to be completed in December and Punch List items outstanding.

**Well #1 Decommissioning** – Decommissioning to be conducted week of November 25<sup>th</sup>.

**Water Tower #2 Rehabilitation** – RVE is preparing bid specifications to advertise in December 2024.

**Franklin Court Sanitary Sewer Rehabilitation** – NJDEP Treatment Works approval application and Ocean County Soil Conservation District Exemption application have been submitted.

**2024 Sanitary Sewer Rehabilitation** – This project has been completed and recommends a payment in the amount of \$198,534.59. Mr. Knoeller asked if the rehabilitation is cleaning and painting. Trace Dittenhofer stated there will also be extensive blasting due to corrosion issues.

## ATTORNEY'S REPORT

**M&T at Lacey, LLC – Lofts at Lacey** – Mr. Dasti reported his office has been in contact with the Authority's engineer with regard to preparing the motion to dismiss in lieu of filing an answer.

**2024 Sanitary Sewer Rehabilitation Project** – Mr. Dasti reported his office reviewed the contract documents and recommend execution.

**Water Treatment Chemicals 2025** - Mr. Dasti reported his office reviewed the responsive bids from the bidders in conjunction with the above names project. His office recommends awarding the bid to the lowest responsible bidders.

## AUDITOR'S REPORT

**Accountant's Status Report – Month Ended October 31, 2024** – Mr. Waldron reported sewer and water revenues had a favorable variance for the month and year-to-date. Sewer and water expenses had a favorable variance for the month and year-to-date. Sewer and water user charges had a favorable variance for the month and year-to-date. The Authority can anticipate a surcharge of \$152,778.00 through the month of October from the OCUA.

**Resolution 2024-70 – Adopt 2025 Budget** – On recommendation by the Authority's auditor, a motion was made by Mr. Masciale and seconded by Ms. MacArthur to adopt Resolution 2024-70, Adopting 2025 budget. Roll call vote: Masciale-Yes; MacArthur-Yes; Lanuto-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

## CORRESPONDENCE

**Irene Johnston, Richmond Drive** – Requesting relief of utility bill, due to outdoor faucet leak. A motion was made by Mr. Masciale and seconded by Mr. Lanuto to grant a credit adjustment in the amount of \$1,346.19. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**Christopher Abrams, Beach Blvd.** – Requesting payment plan to pay utility bill. A motion was made by Mr. Lanuto and seconded by Ms. MacArthur to grant payment plan. Roll call vote: Lanuto-Yes; MacArthur-Yes; Baker-Yes; Masciale-Yes; Knoeller-Yes. Motion passed.

**John Krause, Sunrise Blvd.** – Requesting relief of utility bill, due to high water usage due to irrigation use. Based upon the supported documents, a waiver of the charges could not be supported.

**Sara Wolarik, Laurel Blvd.** – Requesting payment plan due to medical hardship. A motion was made by Mr. Masciale and seconded by Mr. Lanuto to offer customer a payment plan. Roll call vote: Masciale-Yes; Lanuto-Yes; MacArthur-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**Steven Frazee, Frazee Place** – Requesting relief of utility bill, due to outside faucet leak. A motion was made by Mr. Masciale and seconded by Ms. MacArthur to grant a credit adjustment in the amount of \$374.56. Roll call vote: Masciale-Yes; MacArthur-Yes; Lanuto-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**OLD  
BUSINESS**

There was no old business to discuss.

**NEW  
BUSINESS**

Mr. Knoeller stated a personnel committee meeting will be held December 17<sup>th</sup> 9:00 a.m.

**PUBLIC BUSINESS/  
COMMENT**

Customer asked what a sewer lateral is. Mr. Knoeller explained it is from the sewer main trunk where a line gets connected to the individual place of business.

**PAYMENT OF  
VOUCHERS**

**WHEREAS**, the members of the Lacey Municipal Utilities Authority carefully examined all vouchers presented for payment of claims;

**NOW, THEREFORE, BE IT RESOLVED** by the Lacey Municipal Utilities Authority that:

1. Said vouchers in the sum of \$1,784,603.69 be and the same are hereby approved to be paid.
2. Said vouchers are listed on the attached computer check register.

A motion was made by Mr. Masciale and seconded by Ms. MacArthur to adopt the above resolution. Roll call vote: Masciale-Yes; MacArthur-Yes; Lanuto-Yes; Baker-Yes; Knoeller-Yes. Motion passed.

**ADJOURNMENT**

There being no further business to discuss, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Michele Kennedy  
Executive Secretary

